



COLUMBIA SHUSWAP REGIONAL DISTRICT

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AGENDA

REGULAR BOARD MEETING

DATE:	Thursday, February 18, 2016
TIME:	9:30 AM
PLACE:	CSR Boardroom 555 Harbourfront Drive NE, Salmon Arm, BC

UPCOMING MEETINGS/EVENTS

Committee of the Whole (Budget)

Date: Friday, February 19, 2016 at **9:00 AM**
Location: CSR Boardroom (555 Harbourfront Drive NE, Salmon Arm)

Electoral Area A Local Advisory Committee Meeting

Date: Wednesday, March 9, 2016 at 6:00 PM
Location: BC Visitor Information Centre (111 Golden Donald Upper Rd, Golden)

Electoral Area A (Rural Golden) Survey – Community Feedback

Survey deadline: February 19, 2016.
[Click Link to Take the Survey](#)

CALL TO ORDER

DELEGATIONS

None

ADMINISTRATION

1. ADOPTION OF MINUTES

- 1.1 **Board Meeting Minutes**
 - Adoption of January 21, 2016 Regular Board Meeting minutes.

[View Minutes](#)

Motion *THAT:*
the minutes of the January 21, 2016 Regular Board Meeting be adopted.

- 1.2 **BUSINESS ARISING FROM THE MINUTES**

None.

ELECTORAL AREAS

A GOLDEN-COLUMBIA
B REVELSTOKE-COLUMBIA

C SOUTH SHUSWAP
D FALKLAND-SALMON VALLEY

E SICAMOUS-MALAKWA
F NORTH SHUSWAP-SEYMOUR ARM

MUNICIPALITIES

GOLDEN
REVELSTOKE

SALMON ARM
SICAMOUS

2. CORRESPONDENCE

- 2.1 **Gas Tax Management Committee** (January 26, 2016)
- Gas Tax Strategic Priorities Fund Application successful – Sunnybrae Water System.
 - Note: related to Item 5.9.

[View Letter](#)[View News Release](#)[View Background](#)[View CSRD Press Release](#)

- 2.2 **Minister of Transport** (February 11, 2016)
- Response regarding the CSRD's letter re: amendment of the Vessel Operation Restriction Regulation (to limit motors to a maximum of 20 horsepower on the Columbia River).
 - The file is currently being reviewed.

[View Letter](#)

Motion **THAT:**
the correspondence contained on the February 18, 2016 regular Board agenda be received for information.

3. REPORTS

- 3.1 **Shuswap Economic Development Committee Meeting Minutes**

[View Minutes](#)

Motion **THAT:**
the minutes of the November 26, 2015 Shuswap Economic Development Committee Meeting be received for information.

- 3.2 **Shuswap Tourism Advisory Committee Meeting Minutes**

[View Minutes](#)

Motion **THAT:**
the minutes of the November 26, 2015 Shuswap Tourism Advisory Committee Meeting be received for information.

- 3.3 **Area A Local Advisory Committee Meeting Minutes**

[View Minutes](#)

Motion **THAT:**
the minutes of the January 13, 2016 Electoral Area A Local Advisory Committee Meeting be received for information.

- 3.4 **Committee of the Whole (Budget) Meeting Minutes**

[View Minutes](#)

Motion **THAT:**
the minutes of the January 20, 2016 Committee of the Whole (Budget) Meeting be received for information.

4. BUSINESS GENERAL

- 4.1 **Board on the Road – Date and Location**
- Report attached from L. Shykora, Deputy Manager of Corporate Administration, dated February 5, 2016.

[View Attachment](#)

Motion ***THAT:**
the Board on the Road meeting be held on Thursday, May 19, 2016 in Electoral Area C.*

- 4.2 **Provincial Emergency Program Act Proposed Changes**
- Report attached from D. Mooney, Manager, Operations Management, dated February 4, 2016.
 - The Minister of State for Emergency Preparedness, the Honorable Naomi Yamamoto, released a discussion paper entitled, "Prepared and Resilient: A Discussion Paper on the Legislative Framework for Emergency Management in British Columbia". This outlined the Provincial Government's desire to amend the Emergency Management Act. The discussion paper identifies several necessary housekeeping changes that are supported by CSRD staff (including removing reference to the non-existent Provincial Emergency Program (PEP), and the clear identification and clarification of the phases of emergency management). However, it also indicates the Province's desire to clarify the role of the local authority in its support for emergency response including establishing that the local authority would assess and respond to emergencies (i.e. flooding) and additionally, the Province could make the local authority change any component of its emergency plan to suit the province's interest. CSRD staff have been working with its solicitor, other local governments, UBCM and others in drafting a response to the Province.

[View Attachment](#)

Motion ***THAT:**
the Board endorse a response letter to the Minister of State for Emergency Preparedness regarding the proposed changes to the Emergency Management Act as identified by the Province in the discussion paper on the legislative framework for emergency management in British Columbia released in January 2016.*

- 4.3 **Policy No. F-33 – Protection of Personal Information Collected from ICBC**
- Report attached from C. Kraft, Deputy Treasurer, Financial Services, dated February 4, 2016.
 - Policy No. F-33 is a new policy that provides guidelines for staff who need to access the Insurance Corporation of British Columbia's (ICBC's) database to obtain licensing information to collect debts owing to the CSRD or to assist in bylaw enforcement proceedings. In order to renew the Access to Information Agreement between ICBC and the CSRD in March, the CSRD must have a privacy policy in place that governs who, what and why we are accessing personal information from ICBC and identifies the safeguards and protection mechanisms of the personal information.

[View Attachment](#)

Motion ***THAT:**
the Board endorse Policy F-33 "Protection of Personal Information Collected from ICBC" and approve its inclusion into the CSRD Policy Manual.*

4. BUSINESS GENERAL (cont'd)**☐ 4.4 Respectful Workplace Policy**

- Report attached from C. Hamilton, Chief Administrative Officer, dated February 11, 2016.
- Report refers to Policy A-65 "Complaint Resolution Policy" (Item 4.5) and Policy A-66 "Bullying and Harassment Policy" (Item 4.6).

[View Report](#)[View Policy
A-64](#)**Motion****THAT:**

the Board endorse Policy A-64 "Respectful Workplace Policy" and approve its inclusion into the CSR Policy Manual.

☐ 4.5 Complaint Resolution Policy

- Report attached to item 4.4 refers to Policy A-65 "Complaint Resolution Policy" (Item 4.5) and Policy A-66 "Bullying and Harassment Policy" (Item 4.6).

[View Policy
A-65](#)**Motion****THAT:**

the Board endorse Policy A-65 "Complain Resolution Policy" and approve its inclusion into the CSR Policy Manual.

☐ 4.6 Bullying and Harassment Policy

- Report attached to item 4.4 refers to Policy A-65 "Complaint Resolution Policy" (Item 4.5) and Policy A-66 "Bullying and Harassment Policy" (Item 4.6).

[View Policy
A-29](#)[View Policy
A-66](#)**Motion #1****THAT:**

the Board rescind Policy A-29 "Discrimination and Harassment."

Motion #2**THAT:**

the Board endorse Policy A-66 "Bullying and Harassment Policy" and approve its inclusion into the CSR Policy Manual.

☐ 4.7 Discussion: Annexation of Properties from Area B to the City of Revelstoke

- Request from Director Parker for Board support for resolution below to hold in abeyance future "piecemeal" annexation applications in accordance with the CSR Electoral Area B Official Community Plan.
- Report to City of Revelstoke Council attached for background.

[View
Background](#)[View Map](#)**Motion****THAT:**

the City of Revelstoke and the Ministry of Community, Sport and Cultural Development be advised that the CSR does not support an incremental approach to property annexation by the City of Revelstoke;

THAT:

the Board supports the development of a clear strategy to establish how properties in the Upper Bench area could be integrated into the City of Revelstoke; such a strategy would examine a larger area, beyond one or two parcels, and would take into account matters such as servicing, fire suppression, impact to ALR land, and transportation;

Motion continues on the next page.

4. **BUSINESS GENERAL** (cont'd)

Motion
(cont'd)

AND THAT:

application proposals for the annexation of two properties described as Legal Subdivision 12 & 13, both of Section 12, Township 23, Range 2, West of the 6th Meridian, Kootenay District (Civic Address 3304 and 3452 Catherwood Road, along with any future application(s) for 'piecemeal' annexations to the City of Revelstoke, be held in abeyance until such time as a more comprehensive review has been undertaken;

AND FURTHER THAT:

the City of Revelstoke and the Ministry of Community, Sport and Cultural Development be advised that, notwithstanding the position outlined above, the CSRD Board is supportive of a proposed municipal boundary extension to annex 23 properties into the City of Revelstoke as this proposed annexation is the first step required to extend much needed City water services to the Thomas Brook water system users.

- 4.8 **Discussion: Send a Regional Collaborative Letter to the Federal Government Requesting Funds for Continued Improvements to the Trans-Canada Highway (4-laning, Bridges, Signage, etc.) to be Included in the 2016 Federal Budget**
- Requested by Director Cooper.

5. **BUSINESS BY AREA**

5.1

Asset Management Plan

10% All Electoral Area Community Works Funding

- Report attached from D. Mooney, Manager, Operations Management, dated February 4, 2016.
- Asset management incorporates planning, finance, engineering and operations to effectively manage new and existing infrastructure, that will maximize benefits and reduce risk. An integrated asset management system includes the development of policies, plans, strategies and long term financial plans. The CSRD has already acquired an asset management software tool and is now ready to engage a consultant to produce an overall Asset Management Plan.

[View
Attachment](#)

Motion

THAT:

in accordance with Policy No. F-3 "Community Works Fund – Expenditure of Monies" access to the Community Works Fund be approved in the amount of \$50,000 plus applicable taxes to engage a consultant to create an Asset Management Plan from the 10% portion of the All Electoral Areas Community Works Fund allocation.

5.2

Area A Community Works Fund – Golden and District Search and Rescue

- Report attached from J. Pierce, Manager, Financial Services, dated February 5, 2016.

[View
Attachment](#)

Motion

THAT:

in accordance with Policy F-3, "Community Works Fund – Expenditure of Monies" access to the Community Works fund be approved in the amount of \$7,995 plus applicable taxes from the Electoral Area A Community Works Fund for energy efficient upgrades at the Golden and District Search and Rescue Facility, subject to criterial approval from the Community Works Fund.

5. BUSINESS BY AREA (cont'd)

- 5.3 Golden/Area A EOF Application – Community Social Sector Alignment Project**
- Report attached from J. Pierce, Manager, Financial Services, dated February 4, 2016.

[View Attachment](#)

Motion**THAT:**

with the concurrence of the Town of Golden and the Electoral Area A Director, the Board approve funding from the Golden and Area A Economic Opportunity Fund in the amount of \$30,000 annually for three years subject to: 1) the successful development of a terms of reference and clear deliverables deemed satisfactory to both the Council of the Town of Golden and the Electoral Area A Director for a Community Social Sector Alignment Project and 2) receipt of the anticipated 2016 distribution from BC Hydro for Payment-in-lieu of Taxes.

- 5.4 Revelstoke/Area B EOF Application – Tourism Revelstoke – Air Service Initiative**
- Report attached from J. Pierce, Manager, Financial Services, dated February 3, 2016.

[View Attachment](#)

Motion**THAT:**

with the concurrence of the City of Revelstoke and the Electoral Area B Director, the Board approve funding from the Revelstoke and Area B Economic Opportunity Fund up to \$37,500 to contribute to funding charter air service for February and March 2017 for the purpose of promoting tourism and determining if a business case can be made for regularly scheduled flight service to and from the Revelstoke Airport.

- 5.5 Electoral Area C Community Works Fund – Water System Upgrades**
- Report attached from T. Langlois, Team Leader, Utilities, dated February 3, 2016.

[View Attachment](#)

Motion #1**THAT:**

in accordance with Policy No. F-3 access to the Electoral Area Community Works Fund be approved for up to \$80,000 from the Electoral Area C Community Works Fund allocation for infrastructure upgrades to the Eagle Bay Water System.

Motion #2**THAT:**

in accordance with Policy No. F-3 access to the Electoral Area Community Works Fund be approved in the amount of \$30,000 from the Electoral Area C Community Works Fund allocation for infrastructure upgrades to the White Lake Community Hall/Fire Hall Water System.

- 5.6 Electoral Area D Community Works Fund – Food Waste Diversion**
- Report attached from Ben Van Nostrand, Team Leader, Environmental Health Services, dated February 3, 2016.

[View Attachment](#)

Motion**THAT:**

in accordance with Policy No. F-3 access to the Electoral Area Community Works Fund be approved in the amount of \$25,000 plus applicable taxes from the Electoral Area D Community Works Fund allocation to place and process receptacles for the weekly collection of food waste at transfer stations in Electoral Areas B, C, D, E and F for a 30 week trial basis commencing in the spring of 2016.

5. **BUSINESS BY AREA (cont'd)**

□ 5.7 **Grant-in-Aid Requests**

- Report attached from J. Pierce, Manager, Financial Services, dated February 5, 2016.

[View Attachment](#)

Area A

Tourism Golden (Mountain Festival)	\$1,000
Town of Golden (Summer Kicks Concert Series)	\$10,000
Kicking Horse Country Chamber of Commerce (Home Show)	\$1,000

Motion

THAT:

the Board approve the above allocations from the 2016 electoral Grant-in-Aids.

□ 5.8 **City of Revelstoke Recreation Services to Area B Specified Area**

- Report attached from J. Pierce, Manager, Financial Services, dated February 3, 2016.

[View Attachment](#)

Motion

THAT:

the Board of the Columbia Shuswap Regional District hereby endorses the authorized signatories to enter into an agreement with the City of Revelstoke for the provision of recreation services to property owners within the Electoral Area B Recreation Facilities and Programs specified area for a three year term commencing January 1, 2016.

□ 5.9 **UBCM General Strategic Priorities Fund Grant Award, Sunnybrae Water System**

- Report attached from T. Langlois, Team Leader, Utilities, dated February 12, 2016.
- For informational purposes.

[View Attachment](#)

6. **ADMINISTRATION BYLAWS**

□ 6.1 **Malakwa Fire Suppression Local Service Amendment**

- A bylaw amendment is necessary to increase the maximum tax requisition in order to adequately budget for capital and operational expenses including the allocation of necessary reserve contributions for the Malakwa fire department.
- Read a first, second and third time on January 21, 2016.

[View Bylaw](#)

Motion

THAT:

"Malakwa Fire Suppression Local Service Amendment Bylaw No. 5711", be adopted this 18st day of February, 2016.

7. **IN CAMERA**

□ 7.1 ***THAT:***

Motion

pursuant to Sections 90(1)(c)(f)(i):

- *labour relations or other employee relations;*
 - *law enforcement;*
 - *the receipt of advice that is subject to solicitor-client privilege;*
- of the Community Charter, the Board move In Camera.*

DEVELOPMENT SERVICES

8. BUSINESS GENERAL

- 8.1 Area B **Proposed Municipal Boundary Extension in the "Upper Airport Bench" neighbourhood of Electoral Area 'B'**
- Report attached from J. Thingsted, Planner, dated January 21, 2016.
 - The Columbia Shuswap Regional District (CSRD) has received a referral from the City of Revelstoke regarding a municipal boundary extension request to annex 23 properties located in the "Upper Airport Bench neighbourhood" of Electoral Area 'B', into the City of Revelstoke. CSRD staff support this proposed annexation as it is the first step required to extend much needed City water services to households in this area.

[View Attachment](#)

Motion ***THAT:**
the Board pass a resolution of support for the proposed municipal boundary extension to annex 23 properties into the City of Revelstoke this 18th day of February, 2016.*

9. AGRICULTURAL LAND RESERVE (ALR) APPLICATIONS

- 9.1 Area E **Agricultural Land Commission (ALC) application
Section 21(2) – Subdivision within the Agricultural Land Reserve (ALR)
Sidney and Shirley Male/Kashif Mohamad
Civic Address: 3792 Oxbow Frontage Road and 3643 Malakwa Road, Malakwa**
- Report attached from C. Benner, Development Services Assistant, dated January 29, 2016.
 - The subject properties are located in Malakwa, and are entirely within the Agricultural Land Reserve. The owners are applying to the ALC for a subdivision within the ALR for a boundary adjustment between the two parcels.

[View Attachment](#)

Motion ***THAT:**
Application No. LC2506E, Section 21 (2) Subdivision within the ALR, for That Part of the southwest quarter of Section 32, Township 22, Range 6, W6M, KDYD Shown Outlined in Red on Plan 198D, Except Part included in Plans 4289, R262, and 18287; and Lot 1, Section 32, Township 22, Range 6, W6M, KDYD, Plan 18108, Except Plan 18149 be forwarded to the Provincial Agricultural Land Commission recommending refusal of the subdivision, as submitted, on this 18th day of February, 2016.*

10. DIRECTOR'S REPORTS ON COMMUNITY EVENTS

- 10.1 **One (1) Minute Verbal Report from Each Board Director**
- For information.
-

ELECTORAL AREA DIRECTORS

11. BUSINESS BY AREA

- 11.1 Area C **Development Variance Permit 641-20
Browne Johnson Land Surveyors c/o Mr. Patrick Carroll
Civic Address: 738 Bolton Road**
- Report attached from D. Passmore, Senior Planner, dated January 27, 2016.
 - The applicant is proposing a boundary adjustment subdivision to create a new lot for the existing single family dwelling (File: 2015-03235) at 5,920 m², and the other agricultural parcel at 15.38 ha. The subdivision of ALR land was previously approved by the CSRD Board, and by the Agricultural Land Commission by Resolution #384/2011, and subsequent e-mail dated January 7, 2015 in respect to the proposed re-alignment.

[View
Attachment](#)

Motion

THAT:

in accordance with Section 498 of the Local Government Act, Development Variance Permit No. 641-20 for:

1. *Lot L, Section 17, Township 21, Range 10, West of the 6th Meridian, Kamloops Division Yale District, Plan 1212 Except Plans A639 and B926; and,*
2. *Lot K, Section 17, Township 21, Range 10, West of the 6th Meridian, Kamloops Division Yale District, Plan 1212 Except Plan H12982,*

varying Subdivision Servicing Bylaw No. 641 (Bylaw No. 641) by waiving the requirement that a surface water source proposed for an Independent On-Site Water System must be included on the List of Eligible Sources, contained in Schedule D of Bylaw No. 641, for a proposed subdivision under application No. 2015-03235, be approved for issuance this 18th day of February, 2016.

12. PLANNING BYLAWS

- 12.1 Area B **Electoral Area 'B' Official Community Plan Amendment (Shayne Brighton) Bylaw No. 850-9
Electoral Area 'B' Zoning Amendment (Shayne Brighton) Bylaw No. 851-8
Civic Address: 3326 Back Road and 3451 Trans-Canada Hwy,
Rural Revelstoke**
- Report attached from C. LeFloch, Development Services Assistant, February 3, 2016.
 - The proposed bylaw amendments would add special regulations to both the Official Community Plan and to the Zoning Bylaw to recognize the existing use of the property at 3326 Back Road for a single family dwelling and a secondary residence with an associated septic system that is sited on the adjacent property at 3451 Trans-Canada Highway.

[View
Attachment](#)

Motions are on the next page.

12. PLANNING BYLAWS (cont'd)

- Motion #1** **THAT:**
first reading given to "Electoral Area 'B' Official Community Plan Amendment (Shayne Brighton) Bylaw No. 850-9", by resolution #2015-1219, be rescinded.
- Motion #2** **THAT:**
"Electoral Area 'B' Official Community Plan Amendment (Shayne Brighton) Bylaw No. 850-9" be read a first and second time this 18th day of February, 2016.
- Motion #3** **THAT:**
a public hearing to hear representations on "Electoral Area 'B' Official Community Plan Amendment (Shayne Brighton) Bylaw No. 850-9 be held;
- AND THAT:**
notice of the public hearing be given by the staff of the Regional District on behalf of the Board in accordance with Section 464 of the Local Government Act;
- AND FURTHER THAT:**
the holding of the public hearing be delegated to Director Loni Parker, as Director of Electoral Area 'B' being that in which the land concerned is located, or Alternate Director Doug Stuart, if Director Parker is absent and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.
- Motion #4** **THAT:**
first reading given to "Electoral Area 'B' Zoning Amendment (Shayne Brighton) Bylaw No. 851-8", by resolution #2015-1220, be rescinded.
- Motion #5** **THAT:**
"Electoral Area 'B' Zoning Amendment (Shayne Brighton) Bylaw No. 851-8" be read a first and second time this 18th day of February, 2016;
- Motion #6** **THAT:**
a public hearing to hear representations on "Electoral Area 'B' Zoning Amendment Bylaw No. 851-8" be held;
- AND THAT:**
notice of the public hearing be given by the staff of the Regional District on behalf of the Board in accordance with Section 464 of the Local Government Act;
- AND FURTHER THAT:**
the holding of the public hearing be delegated to Director Loni Parker, as Director of Electoral Area 'B' being that in which the land concerned is located, or Alternate Director Doug Stuart, if Director Parker is absent and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

12. PLANNING BYLAWS (cont'd)**□ 12.2 Area D Salmon Valley Land Use Amendment (CSRD) Bylaw No. 2555**

- Report from J. Sham, Planner, dated January 28, 2016.
- Development Services (DS) staff propose amendments to Salmon Valley Land Use Bylaw No. 2500 which include correcting legislation name changes, adding general regulations consistent with the Agricultural Land Commission regulations, adding general regulations to complement the CSRD Water Services Regulation Bylaw, adding "wheelchair ramp" to the setback exemption section, changing the minimum parcel sizes for subdivision in a number of zones, changing the minimum servicing standards for Mobile Home Parks, providing clarification regarding the "community water system" and "guest ranch" definitions, adding "community sewer system", "floor area" and "parcel coverage" definitions, removing out-of-date sections, and renumbering sections of the bylaw. After receiving referral responses, additional amendments have been included in this bylaw amendment including adding a definition for "exterior side parcel line", adding an amended definition for "public utility", adding exterior side parcel line setbacks to applicable zones, and adding wording to the section regarding screening.

[View Attachment](#)**Motion****THAT:**

"Salmon Valley Land Use Amendment (CSRD) Bylaw No. 2555" be adopted this 18th day of February, 2016;

□ 12.3 Area D Salmon Valley Land Use Amendment (Campbell) Bylaw No. 2556**Civic Address: 2971 Adelphi Rd, Falkland**

- Report attached from J. Sham, Planner, dated January 28, 2016.
- The applicant would like to redesignate and rezone the subject property, which is located in the Falkland area of Electoral Area 'D', from GI General Industrial to RS Single and Two Family Residential to make the current non-conforming use of the property for a single family dwelling a permitted use, and to allow construction of alterations and additions to the single family dwelling. Further, the amendment proposes to allow the existing single family dwelling addition to be within the front parcel setback.

[View Attachment](#)**Motion****THAT:**

"Salmon Valley Land Use Amendment (Campbell) Bylaw No. 2556" be adopted this 18th day of February, 2016.

12. PLANNING BYLAWS (cont'd)**□ 12.4 Area F Anglemont Zoning Amendment (CSRD) Bylaw No. 650-12, Magna Bay Zoning Amendment (CSRD) Bylaw No. 800-25, & Scotch Creek/Lee Creek Zoning Amendment (CSRD) Bylaw No. 825-33**

- Report attached from J. Sham, Planner, dated January 29, 2016.
- Development Services staff propose amendments to all three zoning bylaws in Electoral Area 'F': Anglemont Zoning Bylaw No. 650 (Bylaw No. 650), Magna Bay Zoning Bylaw No. 800 (Bylaw No. 800), and Scotch Creek/Lee Creek Zoning Bylaw No. 825 (Bylaw No. 825). Changes include: removing the definition for floor area (Bylaw No. 650, Bylaw No. 800 & Bylaw No. 825); adding the definition for gross floor area (Bylaw No. 650 only); changing all references from floor area to gross floor area (Bylaw No. 650, Bylaw 800 & Bylaw No. 825); clarifying that an accessory building is not a permitted use in zones that allow standalone residential campsite, residential campsite, campsite, resort residential spaces, tourist cabins, or camping spaces in a campground; increasing the off street parking space size (Bylaw No. 650 & Bylaw No. 800); adding off street parking for standalone residential campsite and residential campsite (Bylaw No. 825 only), amending the off street parking for residential campsite to one per camping unit (Bylaw No. 800 & Bylaw No. 825), adding a minimum distance between buildings in the majority of the zones; and, adding setback exception for land owned, leased, or held in a license of occupation by the CSRD.

[View Board Report & Bylaws](#)

Motion #1 *THAT:*

"Anglemont Zoning Amendment (CSRD) Bylaw No. 650-12" be read a first time this 18th day of February, 2016;

AND THAT:

The Board utilize the simple consultation process for Bylaw No. 650-12 and it be referred to the following agencies and First Nations:

- *Area 'F' Advisory Planning Commission;*
- *Interior Health;*
- *Ministry of Forests, Lands, and Natural Resource Operations;*
- *Ministry of Agriculture;*
- *Provincial Agricultural Land Commission;*
- *CSRD Operations Management; and,*
- *Relevant First Nations Bands and Councils.*

Motions continue on the next page.

12. **PLANNING BYLAWS** (cont'd)

Motion #2 **THAT:**

"Magna Bay Zoning Amendment (CSRD) Bylaw No. 800-25" be read a first time this 18th day of February, 2016;

AND THAT:

The Board utilize the simple consultation process for Bylaw No. 800-25 and it be referred to the following agencies and First Nations:

- *Area 'F' Advisory Planning Commission;*
- *Interior Health;*
- *Ministry of Forests, Lands, and Natural Resource Operations;*
- *Ministry of Agriculture;*
- *Provincial Agricultural Land Commission;*
- *CSRD Operations Management; and,*
- *Relevant First Nations Bands and Councils.*

Motion #3 **THAT:**

"Scotch Creek/Lee Creek Zoning Amendment (CSRD) Bylaw No. 825-33" be read a first time this 18th day of February, 2016;

AND THAT:

The Board utilize the simple consultation process for Bylaw No. 825-33 and it be referred to the following agencies and First Nations:

- *Area 'F' Advisory Planning Commission;*
- *Interior Health;*
- *Ministry of Forests, Lands, and Natural Resource Operations;*
- *Ministry of Agriculture;*
- *Provincial Agricultural Land Commission;*
- *CSRD Operations Management; and,*
- *Relevant First Nations Bands and Councils.*

□ 12.5 **Area F Electoral Area 'F' Official Community Plan Amendment (Connolly/DeHart) Bylaw No. 830-17
Magna Bay Zoning Amendment (Connolly/DeHart) Bylaw No. 800-28**

Civic Address: Stevens Road, Magna Bay (2473 Stevens Road)

- Report attached from J. Sham, Planner, dated February 1, 2016.
- The agent has submitted an application to redesignate and rezone portions of the properties in order to facilitate a 2 lot boundary adjustment subdivision which would increase the size of Lot 1 (2473 Stevens Road). The proposed new lot will be approximately 0.578 ha in size. Amendments to both the Official Community Plan and Zoning Bylaw are required, as the proposed subdivision would create a new lot with two designations (RSC – Rural and Resource & SSA – Secondary Settlement Area), and the proposed lots would not comply with the minimum parcel size requirements of the R – Rural zone or RS – Residential zone. Lot 1 is currently being used for, and will continue to be used for, residential purposes; therefore, the RS – Residential zone is a more suitable zone.

[View Attachment](#)

Motions are on the next page.

12. PLANNING BYLAWS (cont'd)**Motion #1****THAT:**

"Electoral Area 'F' Official Community Plan Amendment (Connolly/DeHart) Bylaw No. 830-17" be read a first time this 18th day of February, 2016;

AND THAT:

The Board utilize the simple consultation process for Bylaw No. 830-17 and in accordance with Section 475 of the Local Government Act, it be referred to the following agencies and First Nations:

- *Area 'F' Advisory Planning Commission;*
- *Interior Health Authority;*
- *Ministry of Forests, Land and Natural Resource Operations – Archaeology Branch;*
- *CSRD Operations Management;*
- *CSRD Financial Services;*
- *School District #83; and,*
- *Relevant First Nations Bands and Councils;*

AND FURTHER THAT:

Pursuant to Section 477 of the Local Government Act, the Board has considered this "Electoral Area 'F' Official Community Plan Amendment (Connolly/DeHart) Bylaw No. 830-17" in conjunction with the Columbia Shuswap Regional District's Financial Plan and its Waste Management Plan.

Motion #2**THAT:**

"Magna Bay Zoning Amendment (Connolly/DeHart) Bylaw No. 800-28" be read a first time this 18th day of February 2016;

AND THAT:

the Board utilize the simple consultation process for Bylaw No. 800-28 and it be referred to the following agencies and First Nations:

- *Area 'F' Advisory Planning Commission;*
- *Interior Health;*
- *Ministry of Forests, Lands and Natural Resource Operations - Archaeology Branch;*
- *CSRD Operations Management;*
- *School District #83; and,*
- *Relevant First Nations Bands and Councils.*

RELEASE OF IN CAMERA RESOLUTIONS

(if any)

ADJOURNMENT**NEXT MEETING**

REGULAR BOARD MEETING
Thursday, March 17, 2016 at 9:30 AM
CSRD Boardroom