



COLUMBIA SHUSWAP REGIONAL DISTRICT

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AGENDA

REGULAR BOARD MEETING

DATE: Friday, December 4, 2015
TIME: 9:30 AM
PLACE: CSR D Boardroom
555 Harbourfront Drive NE, Salmon Arm, BC

UPCOMING EVENTS/MEETINGS

Office Closure – Friday, December 25, 2015 – Friday, January 1, 2016.
Office re-opens Monday, January 4, 2016

Electoral Area Directors Committee Meeting

Date: Thursday, January 7, 2016 at 9:30 AM

Location: CSR D Boardroom

Meeting date is tentative. Will be confirmed upon Board approval of Item 4.2.

Committee of the Whole (Budget) Meeting

Date: Wednesday, January 20, 2016 at 9:30 AM

Location: CSR D Boardroom

Meeting date is tentative. Will be confirmed upon Board approval of Item 4.2.

INAUGURAL PROCEEDINGS

- 1. Call to Order by Chief Administrative Officer
- 2. Election of Chair Conducted by Chief Administrative Officer
- 3. Election of Vice Chair Conducted by Chief Administrative Officer
- 4. Chair's Remarks

ELECTORAL AREAS

A GOLDEN-COLUMBIA

B REVELSTOKE-COLUMBIA

C SOUTH SHUSWAP

D FALKLAND-SALMON VALLEY

E SICAMOUS-MALAKWA

F NORTH SHUSWAP-SEYMOUR ARM

MUNICIPALITIES

GOLDEN

REVELSTOKE

SALMON ARM

SICAMOUS

DELEGATIONS

- 10:00 **Royal Canadian Marine Search and Rescue**
- Bruce Weicker, President of the Shuswap Lifeboat Society, in attendance to provide a brief station update regarding the Royal Canadian Marine Search and Rescue 106 (Shuswap) and provide insight on the future goals of the organization. Delegation is requesting Board support and funding.

[View
Delegation
Request](#)

[Future
Financials](#)

[PowerPoint](#)

10:30 ***RECESS FOR BOARD PHOTO***

ADMINISTRATION

1. ADOPTION OF MINUTES

- 1.1 **Board Meeting Minutes**
- Minutes of the November 19, 2015 Regular Board Meeting.
 - Minutes will be circulated with the Late Agenda.

1.2 **BUSINESS ARISING FROM THE MINUTES**

None.

2. CORRESPONDENCE

- 2.1 **Association of Kootenay & Boundary Local Governments (Nov. 23, 2015)**
- Notification of Annual General Meeting: April 27-29, 2016.
 - Deadline to submit resolutions: February 26, 2016.

[View
Attachment](#)

3. REPORTS

- 3.1 **Milfoil Control Planning Committee Meeting Minutes**
- Receive November 5, 2015 meeting minutes.

[View
Attachment](#)

Motion #1 **THAT:**
the minutes of the November 5, 2015 Milfoil Control Planning Committee Meeting Minutes be received for information.

Motion #2 **THAT:**
the Board endorse the following recommendation put forward by the Milfoil Control Planning Committee:

- *THAT: the 2016 Milfoil Control Budget be endorsed for CSR Board consideration as presented.*

Motion #3 is on the next page.

3. **REPORTS (cont'd)**

- Motion #3** **THAT:**
the Board endorse the following recommendation put forward by the Milfoil Control Planning Committee:
- *THAT: the Board write a letter to the Federal Minister of Environment regarding the new Federal Aquatic Invasive Species Regulations. If the new regulations are effective, sufficient funding must be in place to ensure this threat does not happen in the waters of British Columbia.*

3.2 Shuswap Emergency Program Executive Committee Meeting Minutes

- Receive November 5, 2015 meeting minutes.

[View Attachment](#)

- Motion #1** **THAT:**
the minutes of the November 5, 2015 Shuswap Emergency Executive Committee meeting be received for information.

- Motion #2** **THAT:**
the Board endorse the following recommendation put forward by the Shuswap Emergency Program Executive Committee for Board consideration:
- *THAT: the 2016 SEP budget be endorsed by the CSRD Board consideration as presented.*

4. **BUSINESS GENERAL**

- 4.1 Landfill Computer Software Upgrade**
- Report attached from B. Van Nostrand, Team Leader, Environmental Health Services, dated November 24, 2015.

[View Attachment](#)

- Motion** **THAT:**
in accordance with Policy No. F-3 "Community Works Fund – Expenditure of Monies" access to the Community Works Fund be reallocated in the amount of \$40,000 plus applicable taxes to acquire new landfill scale software from the 10% portion of the All Electoral Areas Community Works Fund allocation.

- 4.2 2016 Board and Committee Meeting Schedule**
- Report attached from L. Shykora, Deputy Manager, Corporate Administration Services, dated November 24, 2015.

[View Attachment](#)

- Motion** **THAT:**
the proposed 2016 Board and Committee meeting schedule be approved.
-

5. **BUSINESS BY AREA**

5.1 **Grant –in-Aid Requests**

- Report attached from J. Pierce, Manager, Financial Services, dated November 23, 2015.

[View Attachment](#)

Motion

THAT:

the Board approve the following allocations from the 2015 electoral grant-in-aids

Area C

SAS Dry Grad 2016 (Dry Grad celebration 2016) \$500

Area D

SAS Dry Grad 2016 (Dry Grad celebration 2016) \$500

Area F

SAS Dry Grad 2016 (Dry Grad celebration 2016) \$1,000

5.2 **Electoral Area C Parks Plan – Community Works Fund**

- Report attached from R. Nitchie, Team Leader, Community Services dated November 24, 2015.

[View Attachment](#)

Motion

THAT:

in accordance with Policy No. F-3 “Community Works Fund – Expenditure of Monies” access to the Community Works Fund be approved for up to \$150,000 plus applicable taxes to develop a Parks Plan for Area C from the Electoral Area C Community Works Fund allocation.

5.3 **Revelstoke/Area B Economic Opportunity Fund Application – City of Revelstoke Community Centre**

- Report will be circulated with the Late Agenda.

5.4 **Golden and District Recreation Centre Management Agreement**

- Report will be circulated with the Late Agenda.
-

6. ADMINISTRATION BYLAWS

None.

7. IN CAMERA **7.1 THAT:**

Motion pursuant to Sections 90(1)(a)(c)(i):

- Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;
 - Labour relations or other employee relations;
 - the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- of the Community Charter, the Board move In Camera.
-

DEVELOPMENT SERVICES**8. BUSINESS GENERAL**

None.

9. ALR APPLICATIONS

None.

10. DIRECTOR'S REPORTS ON COMMUNITY EVENTS

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- 10.1 One (1) Minute Verbal Report from Each Board Director**
- For information.
-

ELECTORAL AREA DIRECTORS**11. BUSINESS BY AREA**

None.

12. PLANNING BYLAWS

- 12.1 **Area B Electoral Area 'B' Official Community Plan Amendment (Shayne Brighton) Bylaw No. 850-9
Electoral Area 'B' Zoning Amendment (Shayne Brighton) Bylaw No. 851-8
Civic Address: 3326 Back Road and 3451 Trans-Canada Highway**

- Report attached from C. LeFloch, Development Services Assistant, dated November 16, 2015.
- The proposed bylaw amendments would add special regulations to both the Official Community Plan and to the Zoning Bylaw to recognize the existing use of the property at 3326 Back Road for a single family dwelling and a secondary residence with an associated septic system that is sited on the adjacent property at 3451 Trans-Canada Highway.

[View Attachment](#)

Motion #1

THAT:

"Electoral Area 'B' Official Community Plan Amendment (Shayne Brighton) Bylaw No. 850-9" be read a first time this 4th day of December, 2015;

AND THAT:

the Board utilize the simple consultation process for Bylaw No. 850-9, and in accordance with Section 879 of the Local Government Act it be referred to the following agencies and First Nations:

- Area 'B' Advisory Planning Commission;
- Interior Health Authority;
- Ministry of Transportation and Infrastructure;
- Ministry of Forests, Lands and Natural Resource Operations;
- Ministry of Forests, Lands and Natural Resource Operations, Archaeology Branch;
- CSRD Operations Management;
- CSRD Financial Services;
- School District #19; and
- All relevant First Nations Bands and Councils.

AND FURTHER THAT:

pursuant to Section 882 of the Local Government Act, the Board has considered this "Electoral Area 'B' Official Community Plan Amendment (Shayne Brighton) Bylaw No. 850-9" in conjunction with the Columbia Shuswap Regional District's Financial Plan and its Waste Management Plan.

Motion #2 is on the next page.

12. PLANNING BYLAWS (cont'd)

Motion #2 **THAT:**

"Electoral Area 'B' Zoning Amendment (Shayne Brighton) Bylaw No. 851-8" be read a first time this 4th day of December, 2015;

AND THAT:

the Board utilize the simple consultation process for Bylaw No. 851-8, and it be referred to the following agencies and First Nations:

- Area 'B' Advisory Planning Commission;
- Interior Health Authority;
- Ministry of Transportation and Infrastructure;
- Ministry of Forests, Lands and Natural Resource Operations;
- Ministry of Forests, Lands and Natural Resource Operations – Water Rights Branch;
- Ministry of Forests, Lands and Natural Resource Operations, Archaeology Branch;
- CSRD Operations Management;
- School District #19; and
- All relevant First Nations Bands and Councils.

12.2 Area F **Magna Bay Zoning Amendment (Anmar Developments Inc.) Bylaw No. 800-24**

Civic Address: 7018 & 7022 Casabello Road, Magna Bay

- Report attached from J. Sham, Planner, dated November 17, 2015.
- The proposal is to amend the minimum parcel size in the RS Residential zone for Strata Lot 1 only, to allow an amendment to Strata Plan KAS2175, to amalgamate the area that is currently Limited Common Property, with Strata Lot 1 to allow an oversized garage on Strata Lot 1. A variance to the maximum gross floor area of an accessory building will be required for the oversized garage. Further, a minor variance to the side parcel line setback is required for an existing hot tub.

[View Attachment](#)

Motion #1 **THAT:**

"Magna Bay Zoning Amendment (Anmar Developments Inc.) Bylaw No. 800-24" be read a third time this 4th day of December, 2015.

Motion #2 **THAT:**

"Magna Bay Zoning Amendment (Anmar Developments Inc.) Bylaw No. 800-24" be adopted this 4th day of December 2015.

RELEASE OF IN CAMERA RESOLUTIONS

(if any)

ADJOURNMENT

NEXT MEETING

REGULAR BOARD MEETING

Thursday, January 21, 2016 at 9:30 AM

CSRD Boardroom

Meeting date is tentative. Will be confirmed upon Board approval of Item 4.2.