

COLUMBIA SHUSWAP REGIONAL DISTRICT

Minutes of a Regular Board meeting held August 18, 2016
at the Board Room of the Regional District Office, Salmon Arm, BC

Note: The following minutes are subject to correction
when endorsed by the Board at the next Regular meeting.

PRESENT

Chair:	R. Martin	(Electoral Area 'E')
Directors:	K. Cathcart	(Electoral Area 'A')
	L. Parker	(Electoral Area 'B')
	P. Demenok	(Electoral Area 'C')
	R. Talbot*	(Electoral Area 'D')
Alt. Director	J. de Vos*	(Electoral Area 'D')
	L. Morgan	(Electoral Area 'F')
	M. McKee	(City of Revelstoke) (Absent)
Alt. Director	L. Nixon*	(City of Revelstoke)
Vice Chair:	C. Moss*	(Town of Golden)
	N. Cooper*	(City of Salmon Arm)
	C. Eliason*	(City of Salmon Arm)
	T. Rysz*	(District of Sicamous)
	Staff:	C. Hamilton
	L. Shykora	Deputy Manager, Corporate Administration Services
	B. Payne*	Manager, Information Systems
	J. Pierce*	Manager, Financial Services
	C. Kraft*	Deputy Treasurer, Financial Services
	D. Mooney*	Manager, Operations Management
	T. Langlois*	Team Leader, Utilities
	D. Passmore*	Senior Planner
	S. Berger	Team Leader, Development Services
	C. LeFloch*	Development Services Assistant
	R. Cyr*	Economic Development Officer

* attended part of meeting only

CALL TO ORDER

The Chair introduced newly appointed Alternate Director Stephanie Knaak, Electoral Area A.

ADMINISTRATION

ADOPTION OF MINUTES

2016-0801
BOARD MEETING
MINUTES

Adoption of July 21, 2016 Regular Board Meeting Minutes.

M/S Directors Talbot/Morgan THAT:
the minutes of the July 21, 2016 Regular Board meeting be adopted.

CARRIED

BUSINESS ARISING FROM THE MINUTES

None.

CORRESPONDENCE

GATEWAY LAKEVIEW ESTATES (JUNE 22, 2016)

Letter from Gateway Lakeview Estates in relation to their attendance as a delegation.

Technical Memorandum from D. Passmore, Senior Planner, and T. Langlois, Team Leader, Utilities, which reviews Gateway Lakeview Estates' Sewer Servicing Proposal.

The Chief Administrative Officer suggested that the above items be brought forward after the Delegation presentations by Gateway Lakeview Estates and by the Adams Lake Indian Band.

2016-0802 COLUMBIA BASIN TRUST (CBT)

CSRD appointee (July 21, 2106)

M/S Alt. Director Nixon/Director Morgan THAT: the letter from Columbia Basin Trust Board requesting the CSRSD's recommendation for a nominee to the CBT Board be deferred to the September, 2016 CSRSD Board meeting, to provide an opportunity to discuss this with City of Revelstoke Council.

CARRIED

2016-0803 TOWN OF GOLDEN – RE: FUNDING FOR GOLDEN AND DISTRICT HISTORICAL SOCIETY (AUGUST 3, 2016)

The Town of Golden Council passed the following resolution at its July 19, 2016 meeting:

“THAT Council request the CSRSD Board amend Bylaw No. 1141, removing the Town of Golden from the specified area established in the bylaw to fund the Golden Museum, allowing for the municipality to determine its own mechanism for the scope and nature of the municipal support to the Golden and District Historical Society.”

M/S Directors Cathcart/Eliason THAT: the request of the Town of Golden Council, by resolution dated July 19, 2016, for the CSRSD Board to prepare an amendment to Bylaw No. 1141 (a bylaw to establish Electoral Area 'A' and the Town of Golden as a specified area for the levy of Museum Operation Grants-In-Aid) to remove the Town of Golden from the specified area established in the bylaw to fund the Golden Museum, be deferred to the September, 2016 Regular Board meeting, to provide the opportunity to discuss this matter further with the Town of Golden.

CARRIED

CORRESPONDENCE,
Cont'd

2016-0804
SINKING HOUSEBOAT
IN THE SOUTH
SHUSWAP

As requested by Director Demenok, a letter was composed and sent to various levels of government to request action to remove an abandoned houseboat that is partially under water. The CSRD received responses from three of the four organizations.

M/S Directors Demenok/Cathcart THAT:

WHEREAS the Compliance and Enforcement Branch of the Ministry of Forests, Lands and Natural Resource Operations is interested in working collaboratively with the CSRD and other agencies to fund the removal and proper disposal of a partially submerged houseboat from Shuswap Lake located near the 3400 block of Eagle Bay Road in Electoral Area C;

AND WHEREAS the CSRD's refuse disposal site user fee for refuse is \$70 per metric tonne with an estimated tonnage of twenty tonnes or \$1,400 in disposal fees;

BE IT RESOLVED THAT the Board authorize the expenditure of a maximum of \$2000 from the Electoral Area C Grant-in-Aid fund to cover costs associated with landfill user fees.

AMENDMENT

M/S Directors Cooper/Demenok THAT:

the above motion be amended to authorize the expenditure of a maximum of \$2000 distributed as follows: \$1,000 from the Electoral Area C Grant-in-Aid fund, \$500 from the Electoral Area E Grant-in-Aid fund, and \$500 from the Electoral Area F Grant-in-Aid fund to cover costs associated with landfill user fees

Discussion:

- Agreeing to fund tipping fees for this disposal sets precedent
- Value in removing the houseboat in partnership with other agencies;
- No legislation compelling a used boat purchaser to register it – considered abandoned if the owner walks away; unable to recover the costs because the vessel is considered abandoned.

VOTE ON AMENDMENT – CARRIED

VOTE ON MOTION AS AMENDED - CARRIED

REPORTS

CHAIR MARTIN –
REGIONAL BROADBAND
COMMITTEE MEETING
(JUNE 29, 2016)

Chair Martin reported on her attendance at the Regional Broadband Committee meeting in June, where the Committee agreed on the value of this initiative and a willingness to extend the agreement for an additional year.

Electoral Area Director comment on the necessity to fill the data gap in rural areas.

BUSINESS GENERAL

2016-0805
UPDATED
MEMORANDUM OF
UNDERSTANDING –
REGIONAL BROADBAND
COMMITTEE

Board approval of Amendment required to change term of agreement to December 31, 2018 (existing agreement expiry is December 31, 2017) and to add guiding principles/purpose, and objectives to the MOU.

M/S Directors Parker/Demenok THAT:
the Board endorse the updated Regional Broadband Committee Memorandum of Understanding (MOU) to reflect the new expiry date of December 31, 2018 and to add guiding principles/purpose, and objectives to the MOU.

CARRIED

2016-0806
POLICY A-67 – CODE OF
ETHICS POLICY

Proposed Policy A-67 brought forward from June, 2016 Committee of the Whole Policy Session. Refer to Section 5(b) for amendment requested by Board in June, 2016

M/S Director Morgan/Alternate Director Nixon THAT:
the Board approve Code of Ethics Policy A-67 for inclusion in the CSR Policy Manual.

CARRIED

BUSINESS BY AREA

2016-0807
ELECTORAL
GRANT IN AID
REQUESTS

Report from J. Pierce, Manager, Financial Services.

M/S Director Morgan/Alternate Director Nixon THAT:
the Board approve the following allocations from the 2016 electoral Grant-in-Aids:

Area C

Tappen/Sunnybrae Firefighters Assoc. (Halloween event)	\$ 4,000
South Shuswap Chamber of Commerce (Community Engagement Day)	\$ 3,760
South Shuswap Canada Day Society (Canada Day event)	\$20,000

Area D

Silver Creek Volunteer Fire Department Social Club (Halloween Event)	\$ 3,000
Falkland & District Curling Club (operational funding)	\$ 2,000

Area F

Lee Creek Arts and Sports Society (Friday Nights Live)	\$ 5,000
Scotch Creek Community Hall (Halloween Event)	\$ 2,000
Scotch Creek Fire Department (Halloween Event)	\$ 2,000
Imai Ball Park Foundation (operational funding)	\$ 5,000
Seymour Arm Community Association (wharf engineering, repairs and insurance)	\$10,000

AMENDMENT

M/S Directors Demenok/Talbot THAT:
the amount of the grant-in-aid funding to South Shuswap Chamber of Commerce (Community Engagement Day) be increased from \$3,760 to \$5,494.40.

VOTE ON AMENDMENT – CARRIED

VOTE ON MOTION AS AMENDED - CARRIED

BUSINESS BY AREA,
Cont'd

2016-0808
REVELSTOKE/AREA B
EOF APPLICATION –
REVELSTOKE NORDIC
SKI CLUB

Report from J. Pierce, Manager, Financial Services.

Revelstoke City Council, at its regular July 26, 2016 meeting, passed the following resolution of support:

THAT City Council recommends to the CSRD Board that \$100,000 be allocated from the Economic Opportunity Fund to the Revelstoke Nordic Ski Club to assist the Club with the purchase of a new groomer.

This Economic Opportunity Fund (EOF) request is supported by the Electoral Area B Director.

The Nordic trails have become a major tourist attraction in the community. The tourists that visit Revelstoke to participate in Nordic skiing generate significant tourism dollars which are of great benefit to the local economy. The total cost of the groomer is over \$300,000 and the club has obtained other funding for the purchase already.

The Nordic trails are maintained by volunteers from the Revelstoke Nordic Ski Club, a non-profit organization, and the existing groomer is very old and is expensive to operate. It would be a good use of the EOF funds to support the club to purchase this piece of equipment which is needed to maintain the trails in good condition which then provides a high quality visitor experience.

M/S Alternate Director Nixon/Director Parker THAT:
with the concurrence of the City of Revelstoke and the Electoral Area B Director, the Board approve funding from the Revelstoke and Area B Economic Opportunity Fund to the Revelstoke Nordic Ski Club in the amount of \$100,000 to assist the Club with the purchase of a new groomer.

CARRIED

2016-0809
AREA D COMMUNITY
WORKS FUND –
ENERGY EFFICIENT
UPGRADES

Director Talbot declared a conflict of interest due to a family member's involvement in the organization requesting grant support, and he left the meeting at this time.

Alternate Director Joy De Vos was present for this portion of the meeting.

Report from J. Pierce, Manager, Financial Services.

Information relating to this request is supported by the Alternate Area D Director. The Falkland & District Sunday Morners Club Hall is a community asset that is rented out to various organizations as well as home to the Sunday Morners Club and will be looking to undertake energy efficient upgrades including a roof replacement, replacement of the existing furnace and hot water tank with energy efficient alternatives, replacement of lighting with LED fixtures and replacement of windows and doors with energy rated windows and doors. Gas Tax funds will be used for these upgrades.

BUSINESS BY AREA,
Cont'd

M/S Directors Cathcart/Moss THAT:
 in accordance with Policy F-3 "Electoral Area Community Works Fund – Expenditure of Monies", access to the Community Works Fund be approved up to \$55,738 plus tax from the Area D Community Works Fund for energy efficient upgrades at the Falkland & District Sunday Morners Hall in Falkland.

CARRIED

Alt. Director de Vos left the meeting at this time.

Director Talbot returned to the meeting at this time.

2016-0810
 ELECTORAL AREA A
 COMMUNITY WORKS
 FUND
 ENERGY EFFICIENT
 UPGRADES -
 NICHOLSON FIRE HALL

Report from D. Mooney, Manager, Operations Management.

An additional bay was constructed onto the Nicholson Fire Hall in 2015/2016. During construction it was identified that insulation in the attic space is insufficient. The cost of this upgrade is an eligible expense from the Area A Community Works Fund.

M/S Directors Cathcart/Moss THAT:
 in accordance with Policy No. F-3 "Electoral Area Community Works Fund - Expenditure of Monies", access to the Electoral Area Community Works Fund be approved for up to \$5,000 from the Electoral Area A Community Works Fund allocation for energy efficient upgrades to the Nicholson Fire Hall.

CARRIED

2016-0811
 ELECTORAL AREA F
 COMMUNITY WORKS
 FUND
 ENERGY EFFICIENT
 UPGRADES -
 ANGLEMONT FIRE HALL

Report from D. Mooney, Manager, Operations Management.

The Anglemont Fire Hall requires upgrades to its heating and cooling system, building insulation and exterior cladding. Quotes were obtained from local construction firms in the Anglemont area and discussions were held with the Fire Chief. The total cost of the building upgrade will be approximately \$55,000 with \$40,000 eligible to be allocated from the Area F Community Works Fund. This leaves an approximate \$15,000 expenditure from the Area F consolidated fire budget.

M/S Director Morgan/Alternate Director Nixon THAT:
 in accordance with Policy No. F-3 "Electoral Area Community Works Fund - Expenditure of Monies", access to the Electoral Area Community Works Fund be approved for up to \$40,000 from the Electoral Area F Community Works Fund allocation for energy efficient upgrades to the Anglemont Fire Hall.

CARRIED

2016-0812

M/S Director Morgan/Alternate Director Nixon THAT:
 the Board empower the authorized signatories to enter into an agreement with Kazwell Building & Renovation Inc. to upgrade the hall insulation and exterior cladding to the Anglemont Fire Hall for a total cost of \$41,712 plus applicable taxes.

CARRIED

BUSINESS BY AREA,
Cont'd

2016-0813

M/S Director Morgan/Alternate Director Nixon THAT:
the Board empower the authorized signatories to enter into an agreement with CDL Mechanical Systems to upgrade the furnace, heat pump and ventilation to the Anglemont Fire Hall for a total cost of \$13,700 plus applicable taxes.

CARRIED

DELEGATIONS

BC HYDRO

Sabrina Locicero, BC Hydro Stakeholder Engagement Advisors, and Sue Foster, BC Hydro Project Manager, were in attendance to discuss the West Kelowna Transmission Project and the alternatives BC Hydro is considering to solve system redundancy.

The presentation included an overview of the project, why it is important, the various alternatives that have been studied for the project, and the community engagement process.

Each of the alternatives will require new rights-of-way.

BC Hydro representatives responded to a number of questions in regard to the project.

OKANAGAN REGIONAL
LIBRARY (ORL)

Stephanie Hall, Chief Executive Officer of the ORL, attended the meeting to provide an update on services and strategic direction of the ORL.

Ms. Hall pointed out trends in the system, program attendance (noting an increase by 14% in the CSRD areas), described ORL services and online services such as skills and language training which are free offerings.

The Board was informed of the Strategic Plan 2016-2019 process and of the Strategic Planning themes.

Ms. Hall agreed to provide the CSRD Directors with statistics for all of the ORL branches located within the CSRD.

GATEWAY LAKEVIEW
ESTATES (GLE)

Odete Pinho, Gateway Planning Consultant, Phil Cook, Director, Gateway Lakeview Estates and Mike Seymour, MSR Solutions (Wastewater Engineer) attended the meeting to propose a wastewater discharge method that will allow removal of lake discharge and meet Ministry of Environment permitting and Municipal Wastewater Regulations (related to correspondence from Gateway, Lakeview Estates contained in the "Correspondence" section of the Board Agenda). Walter Kostecy, legal counsel for Gateway Lakeview Estates, was also in attendance.

DELEGATIONS, Cont'd

Mike Seymour, Wastewater Engineer, MSR Solutions, gave a detailed presentation including:

- a description of the existing Gateway Lakeview Estates 211 shared interest ownership recreational development;
- information being provided today will help avoid litigation;
- the economic benefits of the proposed development to the community;
- comment on the limits of the CSRD's policies and the Liquid Waste Management Plan in relation to alternative solutions;
- the technical process needed to achieve no lake discharge;
- currently treated effluent disposal to Shuswap Lake, with outfall required as a back-up system (no discharge last year);
- meeting the Municipal Wastewater Regulations and removing the permitted lake outfall requires collaboration with the CSRD;
- Ministry of Environment has suggested there is opportunity for the CSRD to request that the need for outfall be rescinded;
- disagrees with a point in the CSRD Staff Technical Memorandum;
- only support of CSRD Board to the Ministry of Environment, for this proposal, will enable GLE to avoid further discharge into the lake;
- willingness to work with CSRD staff in relation to sewer operation and maintenance.

Mr. Seymour responded to questions from the Board and he agreed to provide a copy of today's presentation, as requested by Director Morgan.

Mr. Walter Kosteckyj., solicitor for Gateway Lakeview Estates, commented on misinformation, advised there is no raw sewage going into the lake and that the system in place now (discharge of treated effluent) was approved by the Provincial Government many years ago. In relation to the current system - when the property is flooded no one is permitted in the area and there is restricted access to the property. He added that the proposal for onsite disposal as presented by the Wastewater Engineer is doable. Mr. Kosteckyj urged that the Board carefully consider the bylaws carefully in light of the Province's pre-approval as he mentioned earlier in the presentation.

**ADAMS LAKE INDIAN
BAND**

Greg Witzky, Councilor, attended the meeting to present the Cstelnec (Adams Lake Indian Band) Position Paper regarding Proposed Gateway Lakeview Estates Development.

Councilor Witzky presented the Opposition Statement as provided in the Board Agenda package, including comment on the deteriorating estimated salmon runs in the Adams River, opposition to any development in the water because there is already too much development so close to the Adams River and there are too many buoys in the water near the river mouth, that the Band does not accept any sort of wastewater treatment system with groundwater filtration in this sensitive area, nor is development supported from an archeological viewpoint. In conclusion, the point was made that the Adams Lake Indian Band opposes any further development on their First Nation territory.

Director Morgan requested a copy of the information presented.

CORRESPONDENCE,
Cont'd

2016-0814
GATEWAY LAKEVIEW
ESTATES (JUNE 22,
2016)

Letter from Gateway Lakeview Estates.

Technical Memorandum from D. Passmore, Senior Planner, and T. Langlois, Team Leader, Utilities, which reviews Gateway Lakeview Estates' Sewer Servicing Proposal.

M/S Directors Morgan/Alt. Director Nixon THAT:
the letter from Gateway Lakeview Estates dated June 22, 2016 and the CSRD staff Technical Memorandum contained on the August 18, 2016 regular Board agenda, along with the Powerpoint presentation by M. Seymour, Wastewater Engineer, be received and be deferred to the September, 2016 Board meeting for the staff to review the information presented in today's presentation and to report back to the Board.

CARRIED

BUSINESS GENERAL,
Cont'd

2016-0815
THOMAS BROOK
NEIGHBOURHOOD
WATER AND SEWER
FUNDING

Report from J. Pierce, Manager, Financial Services.

In June 2016, the Board approved, in principle, a funding contribution of up to \$300,000 towards the Thomas Brook water and sewer initiative to help defray the overall cost of the project, thereby making the project more affordable for the limited number of properties in the benefitting area and that the funding be derived from a combination of funds from the Area 'B' Community Works Fund (Gas Tax reserve) allocation and the Revelstoke/Area 'B' Economic Opportunity Fund (EOF) reserve, with the proportionate share from each fund to be determined in consultation with Revelstoke City Council. The proportionate share has now been determined as per the above motions. These motions are necessary to commit the funds and ensure they are available if and when needed.

M/S Director Parker/Alternate Director Nixon THAT:
with the concurrence of the City of Revelstoke and the Electoral Area B Director, the Board approve, in principle, funding from the Revelstoke and Area B Economic Opportunity Fund in the amount of \$150,000 to help defray the costs of extending Revelstoke Water and Sewer Services to the Thomas Brook property owners subject to a successful assent process and loan authorization.

CARRIED

BUSINESS GENERAL,
Cont'd

2016-0816 M/S Director Parker/Alternate Director Nixon THAT:
in accordance with Policy F-3 "Electoral Area Community Works Fund – Expenditure of Monies", access to the Community Works Fund be approved in the amount of \$150,000, be approved in principle, from the Area B Community Works Fund to help defray the costs of extending Revelstoke Water and Sewer Services to the Thomas Brook property owners subject to a successful assent process and loan authorization.

CARRIED

2016-0817
FALKLAND WATER
SYSTEM UPGRADES
ELECTORAL AREA D
COMMUNITY WORKS
FUND

Report from T. Langlois, Team Leader, Utilities.

Additional upgrades to the Falkland Water System will connect the old well to the new water treatment plant, which will allow for both wells to be used with full treatment and will provide an important back up source for the community.

M/S Directors Talbot/Morgan THAT:
in accordance with Policy No. F-3 "Community Works Fund – Expenditure of Monies" access to the Electoral Area Community Works Fund be approved in the amount of \$80,000 plus applicable taxes from the Electoral Area D Community Works Fund allocation for upgrades to the Falkland Water System.

CARRIED

ADMINISTRATION BYLAWS

2016-0818
SERVICE
ESTABLISHMENT
BYLAW AMENDMENTS -
AUTHORITY TO
INCREASE THE
MAXIMUM TAX
REQUISITION

Report from J. Pierce, Manager, Financial Services.

A bylaw amendment is necessary to increase the maximum tax requisition in order to adequately budget for capital and operational expenses including the allocation of necessary reserve contributions for the identified Service Areas.

M/S Directors Cathcart/Moss THAT:
Bylaw No. 5718 cited as "Community Parks Local Service Amendment Bylaw No. 5718", be read a first, second and third time this 18th day of August, 2016.

CARRIED

2016-0819

M/S Directors Demenok/Cathcart THAT:
Bylaw No. 5719 cited as "Sorrento Waterworks Service Amendment Bylaw No. 5719", be read a first, second and third time this 18th day of August, 2016.

CARRIED

2016-0820

M/S Directors Demenok/Cathcart THAT:
Bylaw No. 5720 cited as "Eagle Bay Estates Waterworks Local Service Amendment Bylaw No. 5720", be read a first, second and third time this 18th day of August, 2016.

CARRIED

ADMINISTRATION
BYLAWS, Cont'd

- 2016-0821 M/S Directors Talbot/Morgan THAT:
Bylaw No. 5721 cited as "Ranchero/Deep Creek Fire Suppression Local Service Amendment Bylaw No. 5721", be read a first, second and third time this 18th day of August, 2016.
CARRIED
- 2016-0822 M/S Director Eliason/Alternate Director Nixon THAT:
Bylaw No. 5722 cited as "Swansea Point Fire Suppression Local Service Amendment Bylaw No. 5722", be read a first, second and third time this 18th day of August, 2016.
CARRIED
- 2016-0823 M/S Directors Talbot/Morgan THAT:
Bylaw No. 5723 cited as "Falkland Fire Suppression Local Service Amendment Bylaw No. 5723", be read a first, second and third time this 18th day of August, 2016.
CARRIED
- 2016-0824 SILVER CREEK FIRE SUPPRESSION LOCAL SERVICE AREA AMENDMENT Report from D. Mooney, Manager, Operations Management.
The CSRD is in receipt of a petition from the owners of property lying outside the boundaries of the current Silver Creek Fire Suppression Service Area requesting inclusion into the service area.
M/S Directors Talbot/Morgan THAT:
Bylaw No. 5727 cited as "Silver Creek Fire Suppression Service Area Amendment Bylaw No. 5727", be read a first, second and third time this 18th day of August, 2016.
CARRIED
- 2016-0825 WAVERLY PARK WATER UPGRADE SERVICE AREA PARCEL TAX Report from L. Shykora, Deputy Manager, Corporate Administration Services.
The Waverly Park Water Upgrade Services Area Bylaw (No. 5654) was adopted by the Board on May 16th, 2013.
A parcel tax bylaw is the mechanism needed to impose and levy a parcel tax amount to cover the costs, and to describe on what method the parcel tax will be applied, for repaying the debt associated with capital financing for upgrades to the Waverly Park Water Users Community water distribution system and the watermain extension.
M/S Directors Demenok/Cathcart THAT:
"Waverly Park Water Upgrade Service Area Parcel Tax Bylaw No. 5728" be read a first, second and third time this 18th day of August, 2016.
CARRIED
- 2016-0826 M/S Directors Demenok/Cathcart THAT:
"Waverly Park Water Upgrade Service Area Parcel Tax Bylaw No. 5728" be adopted this 18th day of August, 2016.
CARRIED

IN CAMERA

2016-0827
IN CAMERA

M/S Directors Moss/Cathcart THAT:
pursuant to Sections 90(1)(c)(e):

- labour relations or other employee relations;
- the acquisition, disposition or expropriation of land or improvements, if the Board considers that disclosure could reasonably be expected to harm the interests of the regional district;

of the Community Charter, the Board move In Camera.

CARRIED

DEVELOPMENT SERVICES

None.

The Regular Board meeting reconvened at 1:05 PM

Municipal Directors left the meeting at this time.

DIRECTOR'S REPORTS
COMMUNITY EVENTS

Electoral Area Directors provided brief comment on events and activities within their areas.

ELECTORAL AREA DIRECTORS

BUSINESS BY AREA

2016-0828
TEMPORARY USE
PERMIT
CIVIC ADDRESS: OLD
CROW FOOT ROAD,
MAGNA BAY

Report from D. Passmore, Senior Planner.

The applicant was not in attendance.

The CSRD did not receive any submissions from the public relative to the issuance of Temporary Use Permit No. 830-1.

M/S Directors Morgan/Talbot THAT:
in accordance with Section 493 of the Local Government Act, Temporary Use Permit No. 830-1 for Part SW1/4, Section 20, Township 23, Range 9, W6M, KDYD, Except Plan KAP58137 (PID: 008-455-023), for an asphalt production plant on the subject property from September 6, 2016 until October 14, 2016, be issued this 18th day of August, 2016.

Discussion:

- having the asphalt production plant on site in the area of work will reduce the heavy truck traffic back and forth.

CARRIED

2016-0829
DEVELOPMENT
VARIANCE PERMIT
CIVIC ADDRESS: 2617
MOUNTVIEW DRIVE,
BLIND BAY

Report from C. LeFloch, Development Services Assistant.

The applicant was not in attendance.

The Development Services Assistant advised that several telephone enquiries were received regarding the height of the proposed garage, however there were no submissions of objection or support submitted in relation to the proposed variance.

M/S Directors Demenok/Cathcart THAT:

in accordance with Section 498 of the Local Government Act Development Variance Permit No. 701-70 for Lot 170, Section 18, Township 22, Range 10, West of the 6th Meridian, Kamloops Division Yale District, Plan 21795, varying South Shuswap Zoning Bylaw No. 701, as follows:

- 1) Section 11.2.4 Minimum setback from the front parcel line from 5 m to 3.16 m only for the proposed garage attached to a single family dwelling;

be approved for issuance this 18th day of August, 2016

CARRIED

PLANNING BYLAWS

2016-0830
ELECTORAL AREA 'B'
OFFICIAL COMMUNITY
PLAN (OCP)
AMENDMENT (SHAYNE
BRIGHTON) BYLAW NO.
850-9

Report from C. LeFloch, Development Services Assistant.

The proposed bylaw amendments would add special regulations to both the OCP and to the Zoning Bylaw to recognize the existing use of the property (a single family dwelling and a secondary residence with an associated septic system that is sited on the adjacent property).

The Board gave third reading to Bylaw Nos. 850-9 and 851-8 at its meeting held May 19th, 2016.

ELECTORAL AREA 'B'
ZONING AMENDMENT
(SHAYNE BRIGHTON)
BYLAW NO. 851-8

Staff recommended an easement and a number of covenants be registered on title prior to adoption of the proposed bylaw amendments as outlined in previous board reports. The applicant's solicitor has prepared these documents for registration on title and has provided a letter of undertaking to register them.

CIVIC ADDRESS: 3326
BACK ROAD & 3451
TRANS-CANADA
HIGHWAY, WEST
REVELSTOKE

The applicant was not in attendance.

M/S Directors Parker/Demenok THAT:

"Electoral Area 'B' Official Community Plan Amendment (Shayne Brighton) Bylaw No. 850-9" be adopted this 18th day of August, 2016.

CARRIED

2016-0831

M/S Directors Parker/Demenok THAT:

"Electoral Area 'B' Zoning Amendment (Shayne Brighton) Bylaw No. 851-8" be adopted this 18th day of August, 2016.

CARRIED

2016-0832
ELECTORAL AREA 'B'
OFFICIAL COMMUNITY
PLAN AMENDMENT
(ILLECILLEWAET
DEVELOPMENT INC.)
BYLAW NO. 850-11

ELECTORAL AREA 'B'
ZONING AMENDMENT
(ILLECILLEWAET
DEVELOPMENT INC.)
BYLAW NO. 851-10

CIVIC ADDRESS:
354 LEOFFLER
ROAD/GREELY ROAD

Report from D. Passmore, Senior Planner.

The proposal is to allow for an adventure park which will combine recreational activities such as hiking, trail riding, bungee jumping, rock climbing, zip lining, rope courses, and mountain biking, with accommodation options such as tourist cabins, RV park and yurts. Food services and commercial opportunities will also be featured. The Board gave Bylaw No. 850-11, and Bylaw No. 851-10 first reading at the May 19th, 2016 regular meeting, and directed staff to utilize the complex consultation process. Staff has referred the bylaw to affected Ministries, agencies and First Nations and comments received have been summarised in the report.

A referral response from the ALC indicated that they did not support the proposed bylaws. As a result of this, the applicant has amended the bylaws to meet ALC requirements.

The applicant was in attendance.

M/S Directors Parker/Demenok THAT:

"Electoral Area 'B' Official Community Plan Amendment (Illecillewaet Development Inc.) Bylaw No. 850-11" be read a second time, as amended, this 18th day of August, 2016.

Discussion:

- Relative to water and sewer servicing details, developments in electoral areas governed by a Liquid Waste Management Plan (LWMP) are upheld to those higher standards;
- Staff has received details on water and sewer servicing and the information on the proposed development servicing provides adequate information to meet Official Community Plan requirements;
- There were positive comments from the public at the developer's open house.

CARRIED

2016-0833

M/S Directors Parker/Demenok THAT:

"Electoral Area 'B' Zoning Amendment (Illecillewaet Development Inc.) Bylaw No. 851-10" be read a second time, as amended, this 18th day of August, 2016.

CARRIED

2016-0834

M/S Directors Parker/Demenok THAT:

subject to the applicant providing details on water and sewer servicing information, a public hearing to hear representations on "Electoral Area 'B' Official Community Plan Amendment (Illecillewaet Development Inc.) Bylaw No. 850-11" and "Electoral Area 'B' Zoning Amendment (Illecillewaet Development Inc.) Bylaw No. 851-10" be held;

AND THAT:

notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT:

the holding of the public hearing be delegated to Director Loni Parker as Director of Electoral Area 'B', being that in which the land concerned is located, or Alternate Director Doug Stuart, if Director Parker is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

CARRIED

2016-0835
LAKES ZONING
AMENDMENT (FINZ
RESORT LTD.) BYLAW
NO. 900-17

SOUTH SHUSWAP
ZONING AMENDMENT
(FINZ RESORT LTD.)
BYLAW NO. 701-84

CIVIC ADDRESS: 2001
EAGLE BAY ROAD

Report from D. Passmore, Senior Planner.

The proposal is to amend the FC3 – Foreshore Commercial 3 Zone to allow an addition onto existing non-conforming structures on a portion of a Crown Land Lease area. Concurrently, the South Shuswap Zoning Bylaw No. 701 is proposed to be amended by exempting the subject property from the application of Floodplain Specifications. Additionally a special regulation is contemplated for the C6 zone to allow the rear yard setback for the buildings constructed to be reduced to 0.0 m for the subject property.

The Board gave Bylaw No. 900-17, and Bylaw No. 701-84 first reading at the April 14th, 2016 regular meeting, and directed staff to utilize the simple consultation process.

The applicant was in attendance.

M/S Directors Demenok/Cathcart THAT:
"Lakes Zoning Amendment (Finz Resort Ltd.) Bylaw No. 900-17" be read a second time this 18th day of August, 2016.

CARRIED

2016-0836

M/S Directors Demenok/Cathcart THAT:
"South Shuswap Zoning Amendment (Finz Resort Ltd.) Bylaw No. 701-84" be read a second time this 18th day of August, 2016.

CARRIED

2016-0837

M/S Directors Demenok/Cathcart THAT:
a public hearing to hear representations on Lakes Zoning Amendment (Finz Resort Ltd.) Bylaw No. 900-17 and South Shuswap Zoning Amendment (Finz Resort Ltd.) Bylaw No. 701-84 be held;

AND THAT:
notice of the public hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT:
the holding of the public hearing be delegated to Director Paul Demenok, as Director for Electoral Area 'C' being that in which the land concerned is located, or Alternate Director Arnie Payment, if Director Demenok is absent, and the Director or Alternate Director, as the case may be, give a report of the public hearing to the Board.

CARRIED

2016-0838
SOUTH SHUSWAP
ZONING AMENDMENT
(CSR D)
BYLAW NO. 701-86

Report from C. Benner, Development Services Assistant.

D. Passmore, Senior Planner, presented an overview of the proposed bylaw amendment which would allow the Sorrento Memorial Hall Association and the Cedar Heights Community Association to display advertisements for commercial businesses. The proposed amendment will also introduce regulations for third party signs which are consistent with regulations recently adopted and proposed in other CSR D zoning bylaws.

M/S Directors Demenok/Cathcart THAT:
"South Shuswap Zoning Amendment (CSR D) Bylaw No. 701-86", be read a first time this 18th day of August, 2016.

AND THAT:
the Board utilize the simple consultation process for Bylaw No. 701-86, and it be referred to the following agencies and First Nations:

- Area 'C' Advisory Planning Commission;
- Ministry of Transportation and Infrastructure;
- Interior Health Authority;
- CSR D Operation Management;
- CSR D Corporate Administration Department;
- CSR D Financial Services;
- School District #83; and,
- All relevant First Nations Bands and Councils.

Discussion:

- Differing surroundings (ie commercial area versus residential area) at Sorrento Memorial Hall versus Cedar Heights Community Centre;
- Preferable to have site specific regulations for the differing height of signs, illumination at evenings, etc.
- There is opportunity to amend the bylaw at second reading.

CARRIED

**RELEASE OF
IN-CAMERA
RESOLUTIONS**

None.

ADJOURNMENT

2016-0839
ADJOURNMENT
AT 2:35 PM

M/S Directors Parker/Demenok THAT:
the regular Board meeting of August 18, 2016 be adjourned.

CARRIED

CERTIFIED CORRECT:

CHAIR

CHIEF ADMINISTRATIVE OFFICER