

COLUMBIA SHUSWAP REGIONAL DISTRICT

AREA E PARKS AND RECREATION ADVISORY COMMITTEE MEETING

Minutes of the meeting held Monday, May 29, 2017
at the Sicamous & District Recreation Centre

Note: The following minutes are subject to correction when endorsed
by the Parks Advisory Committee at the next Regular meeting

PRESENT: Robert Bickford Constance Ladell
John Coulson Lori Schneider Wood
Chris Stone

Staff

Rhona Martin Director, Electoral Area E
Ryan Nitchie Team Leader, Community Services
Gwen Norman Clerical Assistant, Operations Management

The meeting commenced at 7:05 PM

CALL TO ORDER The Team Leader welcomed everyone and called to meeting to order at 7:05 PM.

**ELECTION OF CHAIR
AND VICE CHAIR** Nominations for the position of Chair were called.

John Coulson nominated Robert Bickford
Nomination was accepted - acclamation
CARRIED

Nomination for the position of Vice Chair:

Constance Ladell nominated Chris Stone
Nomination was accepted - acclamation
CARRIED

**ADOPTION OF
AGENDA / MINUTES** J. Coulson/ L. Schneider Wood THAT:
the Agenda be approved as presented.
CARRIED

L. Schneider-Wood/C. Stone THAT:
the minutes for the May 26, 2016 meeting be adopted.
CARRIED

**2017 CAPITAL
PROJECTS UPDATE** The Community Services Team Leader presented an update of the 2017 capital projects to
the Committee:

Malakwa Community Park

The preparation of the Malakwa Community Park began in 2016 with land clearing and basic site preparation. The outer loop walking paths were completed by the Shuswap Trail Alliance and a statutory right-of-way was registered for utilities connecting across a private driveway to the CSRD owned fire hall. Playground equipment was purchased in 2016 and delivered in the spring of 2017. The scope of work is being prepared by staff for the

tendering process, which will be released soon for contractors to submit quotes for the construction of the playground, plaza, landscaping, fencing, irrigation and electrical. The Shuswap Trail Alliance will begin Phase 2 of the trail project and will build a bike trail that includes berms and rollers. A grand opening for the new park is tentatively scheduled for the middle of September 2017, subject to the construction completion.

North Fork Wild

The North Fork Wild park is becoming a very popular conservation park, and is being utilized by lots of groups and residents from all over. A lot of usage permit applications are being received for various school field trips with lots of positive feedback. Round table discussions took place on ideas for the now vacant Jennings residence on the property. The possibility of an open air shelter was discussed as an option. Once the engineering assessment of the structure is complete, a better idea of possibilities for the structure will be available.

Staff will develop a maintenance plan to ensure the North Fork Wild is well maintained for public use (garbage collection and maintenance of vault toilets etc.)

NEW BUSINESS

Swanson Road Community Park

The Strata group which owns the property adjacent to the Swanson Road lake access and CSRD staff have been working to resolve issues regarding the park development. It is expected that the challenges will be resolved and the entire community will benefit from the completion of the new Swanson Road Community Park. Staff is currently working on the scope of work for the construction of the new park. The new playground equipment was ordered.

The Team Leader informed the Committee of the new contractor for Electoral Area E Parks Maintenance. H.I.S. Contracting had the lowest compliant submission as a result of the tender process released in the early spring for the park maintenance. The contract was awarded for a three year term.

A new swim buoy line system has been developed by staff and will be installed at all the designated swim areas throughout the CSRD parks. The project was funded by a Risk Management Grant from the Municipal Insurance Association.

Committee members discussed a late summer field trip to visit some of the potential and newly developed parks in Electoral Area E.

NEXT MEETING

The next meeting to be determined.

The meeting was adjourned at 8:45 PM.