

COLUMBIA SHUSWAP REGIONAL DISTRICT

Minutes of a Regular Board meeting held September 15, 2016
at the Board Room of the Regional District Office, Salmon Arm, BC

Note: The following minutes are subject to correction
when endorsed by the Board at the next Regular meeting.

PRESENT

Vice Chair:	C. Moss	(Town of Golden)
Directors:	K. Cathcart	(Electoral Area 'A') Absent
Alt. Director	S. Knaak	(Electoral Area 'A')
	L. Parker	(Electoral Area 'B')
	P. Demenok	(Electoral Area 'C')
	R. Talbot	(Electoral Area 'D')
	L. Morgan	(Electoral Area 'F')
Chair	R. Martin	(Electoral Area 'E') Absent
	M. McKee*	(City of Revelstoke)
	N. Cooper*	(City of Salmon Arm)
	C. Eliason*	(City of Salmon Arm)
	T. Rysz*	(District of Sicamous)
Staff:	C. Hamilton	Chief Administrative Officer
	L. Shykora	Deputy Manager, Corporate Administration Services
	B. Payne*	Manager, Information Systems
	J. Pierce*	Manager, Financial Services
	C. Kraft*	Deputy Treasurer, Financial Services
	D. Mooney*	Manager, Operations Management
	B. Van Nostrand*	Team Leader, Environmental Health Services
	R. Nitchie*	Team Leader, Community Services
	T. Langlois*	Team Leader, Utilities
	G. Christie	Manager, Development
	S. Berger	Team Leader, Development Services
	J. Sham*	Planner
	J. Thingsted*	Long Range Planner
	C. Benner*	Development Services Assistant
	C. LeFloch*	Development Services Assistant

* attended part of meeting only

CALL TO ORDER

Alternate Director Knaak was welcomed to the meeting as the Area A representative in Director Cathcart's absence.

ADMINISTRATION

ADOPTION OF MINUTES

2016-0901
BOARD MEETING
MINUTES

Adoption of August 18, 2016 Regular Board Meeting Minutes.

M/S Directors Talbot/Cooper THAT:
the minutes of the August 18, 2016 Regular Board meeting be adopted.

CARRIED

BUSINESS ARISING FROM THE MINUTES

REMOVAL OF DERELICT HOUSEBOAT ON SHUSWAP LAKE

Verbal report from B. Van Nostrand, Team Leader, Environmental Health Services.

The Board was advised that the Compliance and Enforcement Branch of the Ministry of Forests, Lands and Natural Resource Operations has now removed the derelict houseboat located on Shuswap Lake between Blind Bay and Eagle Bay and the CSRD’s contribution for the landfill tipping fees was \$420, rather than an estimated \$3,000.

Board members acknowledged and thanked all of the individuals and agencies involved in having the derelict houseboat removed from the lake.

DEFERRED: FUNDING FOR GOLDEN AND DISTRICT HISTORICAL SOCIETY

August 18, 2016 Board Agenda item deferred to September so that the item could be discussed by the Town of Golden Shared Services Committee.

The Board was advised that this item will be discussed by the Committee on September 23, 2016, therefore this item will be brought forward to the October Board meeting.

DEFERRED: GATEWAY LAKEVIEW ESTATES

August 18, 2016 Board Agenda item deferred to September.

The Chief Administrative Officer advised that this item will be brought forward to the October 20, 2016 regular Board meeting as more time is needed for staff to review the proposal which was presented by Gateway Lakeview Estates at the August meeting.

CORRESPONDENCE

2016-0902
COLUMBIA BASIN TRUST (CBT) –
CSRD APPOINTEE
(JULY 21, 2016)

Brought forward from August 18, 2016 Regular Board meeting.

The Chair advised that the names of nominees to the CBT Board would be accepted at this time.

Director McKee nominated Director Parker.

Vice-Chair Moss nominated Mayor Oszust, Town of Golden.

Comments were made on the merits of recommending more than one nominee to the CBT Board, the value of an existing CSRD Director continuing to serve on the CBT Board and the importance of representation from Golden and from Revelstoke.

M/S Directors McKee/Talbot THAT:
the Columbia Shuswap Regional District Board nominate one person to the Columbia Basin Trust Board.

MOTION DEFEATED
5 votes In Favour
5 votes Opposed

CORRESPONDENCE,
Cont'd

- 2016-0903 M/S Directors Eliason/Cooper THAT:
the Columbia Shuswap Regional District Board nominate two individuals to the Columbia Basin Trust Board.
- MOTION DEFEATED
5 votes In Favour
5 votes Opposed
- 2016-0904 M/S Directors Eliason/Cooper THAT:
the letter from Columbia Basin Trust Board requesting the CSRD's recommendation for a nominee to the CBT Board be deferred to the October, 2016 Regular Board meeting.
- CARRIED
- MOSQUITO CONTROL –
RODERICK-HAIG
BROWN AND SHUSWAP
PROVINCIAL PARKS
(AUGUST 23, 2016)
- Discussed by the Board at the June 16, 2016 Regular Board meeting.
- The letter from the Minister of Environment was in response to the Board's request for a letter of permission to spray for nuisance mosquitoes in the two Provincial Parks within Area F. The letter also advised that the authorization for this type of activity would be through a Parks Use Permit.
- The Board was advised that CSRD and Ministry staff met in July, 2016 to move forward a Parks Use Permit for the upcoming spraying season.
- LOGGING NEAR
RESIDENTIAL AREAS
(AUGUST 25, 2016)
- Discussed by the Board at the July 21, 2016 Regular Board meeting in relation to a logging proposal at Area A (Redburn Creek -near a residential area).
- The letter from the Minister of Forests, Lands and Natural Resource Operations advised of the Ministry's policies/approach in relation to improving public consultation for logging near residential areas.
- INFORMAL PETITION
- Petition from 14 residents requesting a Noise Bylaw for Area C.
- This item was deferred to the Administration Bylaw section in conjunction with the Good Neighbour Bylaw Item 6.6.
- 2016-0905
SALMON ARM GOLF
CLUB AND SHUSWAP
REGIONAL AIRPORT
TREE ENCROACHMENT
- Letter from Salmon Arm Golf Club requesting financial support from the CSRD and the City of Salmon Arm to remove trees that are encroaching into the Shuswap Regional Airport boundary.
- M/S Directors Rysz/Demenok THAT:
the Salmon Arm Golf Club (SAGC) and the City of Salmon Arm be advised that the Columbia Shuswap Regional District is unable to provide financial assistance for tree removal at the Shuswap Regional Airport as requested in the September 8, 2016 correspondence from the SAGC.
- Discussion:
- The CSRD has no ability to fund the request, however the CSRD participates indirectly through its participation on the Shuswap Airport Commission.
- CARRIED

CORRESPONDENCE,
Cont'd

2016-0906

M/S Directors Eliason/Rysz/Demenok THAT:
the letter from the Salmon Arm Golf Club (SACC) be referred to the City of Salmon Arm requesting the Shuswap Airport Commission for consideration of the request for financial assistance during the upcoming budget process.

CARRIED

2016-0907

M/S Directors Cooper/Parker THAT:
the correspondence contained on the September 15, 2016 regular Board agenda be received for information.

CARRIED

REPORTS

None.

BUSINESS GENERAL

2016-0908
HAZARDOUS WASTE
COLLECTION AND
DISPOSAL –
CONTRACT AWARD

Report from B. Van Nostrand, Team Leader, Environmental Health Services, dated August 31, 2016.

M/S Directors McKee/Rysz THAT:
the Board empower the authorized signatories to enter into an agreement with Terrapure Environmental to deliver a hazardous waste collection and disposal service for the collection and processing of household hazardous wastes at the Revelstoke Refuse Disposal Site for a one year term commencing October 1, 2016 and expiring September 30, 2017 at the following remuneration rates (plus applicable taxes):

- Monthly household hazardous waste collection - \$900 per month (based on 3 hours of site time).
- Hourly rate (technician and truck) - \$125 per hour.
- Supply of UN rated drums for corrosives, oxidizers, toxics - \$65 per drum.

CARRIED

BUSINESS BY AREA

2016-0909
ELECTORAL
GRANT IN AID
REQUESTS

Report from J. Pierce, Manager, Financial Services.

M/S Alt. Director Knaak/Director Demenok THAT:
the Board approve the following allocations from the 2016 electoral Grant-in-Aids:

Area A

Kicking Horse Country Chamber of Commerce (Business Excellence Awards - Gold Sponsorship)	\$ 1,000
Mountain Child Early Learning and Care Centre (Storage shelving)	\$ 5,520

Area B

Revelstoke Local Food Initiative Society (Fruit Gleaning & Canning Program)	\$ 750
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Area C

Sorrento Drop In Society (Replace ceiling tiles)	\$ 7,500
White Lake Fire Department (Halloween Event)	\$ 3,500

Area E

Eagle Valley Rescue Society (Training, equipment maintenance and replacement)	\$ 2,500
Eagle Valley Seniors Meals Society (Food costs)	\$ 1,000

CARRIED

2016-0910
ELECTORAL AREA A
MASTER PARKS PLAN
AND REGIONAL TRAILS
STRATEGY
COMMUNITY WORKS
FUND

Report from R. Nitchie, Team Leader, Community Services, dated August 16, 2016.

M/S Alt. Director Knaak/Director Demenok THAT:
in accordance with Policy No. F-3 "Community Works Fund – Expenditure of Monies" access to the Community Works Fund be approved for up to \$100,000 plus applicable taxes from the Electoral Area A Community Works Fund Allocation to develop a Master Parks Plan and Regional Trails Strategy for Electoral Area A.

CARRIED

NICHOLSON FIRE
SERVICE – AREA
EXTENSION PETITION

Report from D. Mooney, Manager, Operations Management, dated August 31, 2016.

For information, the Board was advised of the process involved in an informal request to extend the Nicholson Fire Suppression Service area to approximately 44 property owners. The petition to extend the Nicholson Fire Service Area was not sufficient.

The Manager, Operations Management, responded to comments on the methods of communicating this type of information to affected property owners.

ADMINISTRATION
BYLAWS

- 2016-0911
SERVICE
ESTABLISHMENT
BYLAW AMENDMENTS:
- AUTHORITY TO
INCREASE THE
MAXIMUM TAX
REQUISITION
- First, Second and Third Readings on August 18, 2016.
- M/S Directors Demenok/Parker THAT:
"Community Parks Local Service Amendment Bylaw No. 5718", be adopted this 15th day of September, 2016.
- Discussion:
- Director comment that some electoral areas require a requisition amount of .40/\$1,000 assessment
 - Ability remains to maintain .30/\$1,000 through the budget process for Electoral Area F.
- CARRIED
- 2016-0912
- M/S Directors Morgan/Talbot THAT:
"Sorrento Waterworks Service Amendment Bylaw No. 5719", be adopted this 15th day of September, 2016.
- CARRIED
- 2016-0913
- M/S Directors Demenok/Parker THAT:
"Eagle Bay Estates Waterworks Local Service Amendment Bylaw No. 5720", be adopted this 15th day of September, 2016.
- CARRIED
- 2016-0914
- M/S Directors Talbot/Cooper THAT:
"Ranchero/Deep Creek Fire Suppression Local Service Amendment Bylaw No. 5721", be adopted this 15th day of September, 2016.
- CARRIED
- 2016-0915
- M/S Directors Eliason/McKee THAT:
"Swansea Point Fire Suppression Local Service Amendment Bylaw No. 5722", be adopted this 15th day of September, 2016.
- CARRIED
- 2016-0916
- M/S Directors Talbot/Cooper THAT:
"Falkland Fire Suppression Local Service Amendment Bylaw No. 5723", be adopted this 15th day of September, 2016.
- CARRIED
- 2016-0917
COTTONWOOD
WATERWORKS
SERVICE AREA BYLAW
NO. 5724
- Received first, second and third readings at the July 21, 2016 Board meeting.
Received Ministry approval on August 8, 2016.
- M/S Directors Morgan/Talbot THAT:
"Cottonwood Waterworks Service Area Bylaw No. 5724", be adopted this 15th day of September, 2016.
- CARRIED

ADMINISTRATION
BYLAWS, Cont'd

2016-0918
COTTONWOOD
WATERWORKS PARCEL
TAX

Report from D. Mooney, Manager, Operations Management, dated September 1, 2016.

M/S Directors Morgan/Talbot THAT:
"Cottonwood Waterworks Service Parcel Tax Bylaw No. 5729", be read a first, second and third time this 15th day of September, 2016.

CARRIED

2016-0919

M/S Directors Morgan/Talbot THAT:
"Cottonwood Waterworks Service Parcel Tax Bylaw No. 5729", be adopted this 15th day of September, 2016.

CARRIED

2016-0920
SILVER CREEK FIRE
SUPPRESSION LOCAL
SERVICE AREA
AMENDMENT

Received first, second and third readings at the August 18, 2016 Board meeting.

M/S Directors Talbot/Cooper THAT:
"Silver Creek Fire Suppression Service Area Amendment Bylaw No. 5727", be adopted this 15th day of September, 2016.

CARRIED

2016-0921
CSR D WATERWORKS
CROSS CONNECTION
CONTROL BYLAW

Report from T. Langlois, Team Leader, Utilities, dated August 30, 2016.

M/S Directors Rysz/Demenok THAT:
"CSR D Cross Connection Control Bylaw No. 5726" be read a first, second and third time this 15th day of September, 2016.

Discussion:

- Staff confirmed that the bylaw does not apply to residential connections, only industrial and commercial.
- The Team Leader, Utilities, responded to questions about implementation of the cross connection control program, e.g. a contractor performs the needed inspections, the requirement for annual testing by a certified technician and the associated reporting.

CARRIED

2016-0922

M/S Directors Rysz/Demenok THAT:
"CSR D Cross Connection Control Bylaw No. 5726" be adopted this 15th day of September, 2016.

CARRIED

ADMINISTRATION
BYLAWS, Cont'd

2016-0923
 CONSIDERATION OF
 GOOD NEIGHBOUR
 BYLAW FOR THE
 REGULATION OF NOISE
 AND PROPERTY
 MAINTENANCE WITHIN
 ELECTORAL AREAS A,
 B, C, E AND F

Report from L. Shykora, Deputy Manager, Corporate Administration Services, dated September 6, 2016.

M/S Directors McKee/Rysz THAT:
 the Board forego consideration of "Columbia Shuswap Regional District Good Neighbour Bylaw No. 5703" at this time, the 15th day of September, 2016, due to insufficient bylaw enforcement resources and the inherent difficulty to enforce such a bylaw in a rural environment.

Discussion:

- Several Area C residents have requested noise bylaws for the area.

2016-0924

M/S Directors Demenok/McKee THAT:
 consideration of the "CSR D Good Neighbour Bylaw No. 5703" be deferred in order to discuss the matter at the September Electoral Area Directors Committee meeting.

CARRIED

It was noted that the Letter from Area C residents containing a 14 signature petition was also referred to the Electoral Area Directors Committee meeting for consideration.

DELEGATIONS

SAINAS CONSULT INC.

Kathy Sainas, of Sainas Consult Inc., attended the meeting to present the Director Remuneration Review, the objective of which was to develop a recommended Director Remuneration Bylaw for the CSR D.

Ms. Sainas presented comparisons of remuneration rates at other regional districts, a summary of the market information from regional district bylaws, a summary of the market information from 2015 Statement of Financial Information (SOFI) reports, a proposed CSR D Director Remuneration Bylaw Model and the associated objectives and basic principles associated with a draft Director Remuneration Bylaw, including models for Director Remuneration for Municipal Directors and for Electoral Area Directors.

Ms. Sainas and the Manager of Financial Services responded to questions from the Board.

This matter will be discussed for direction to staff in the Business General portion of today's meeting.

BUSINESS GENERAL,
Cont'd

2016-0925
DIRECTORS'
REMUNERATION
REVIEW

For discussion and direction to staff on how to proceed.

M/S Directors Eliason/Talbot THAT:
the Board receive the Report dated September, 2016 from Sainas Consulting
Inc. re: Directors Remuneration Review.

CARRIED

2016-0926

M/S Directors Parker/Demenok THAT:
the matter of Directors Remuneration Review be brought forward to the
October, 2016 Board meeting and that staff bring forward a recommendation
for a Directors Remuneration Bylaw.

Discussion:

- Comments or concerns from Board members are to be emailed directly to the Manager, Financial Services, for consideration in preparing the staff report.

CARRIED

IN CAMERA

2016-0927
IN CAMERA

M/S Directors Cooper/Parker THAT:
pursuant to Sections 90(1)(a)(e)(f)(g):

- personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the Board;
 - the acquisition, disposition or expropriation of land or improvements, if the Board considers that disclosure could reasonably be expected to harm the interests of the regional district;
 - law enforcement, if the Board considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
 - litigation or potential litigation affecting the regional district;
- of the Community Charter, the Board move In Camera.

CARRIED

The Regular Board Meeting reconvened at 12:01 PM.

ALR APPLICATIONS

2016-0928
AGRICULTURAL LAND
COMMISSION (ALC)
APPLICATION LC2518
SECTION 30(1)
EXCLUSION
STEPHEN
REVELL/ROBERT
LUNDBERG (AGENT)
CIVIC ADDRESS: 3401
CATHERWOOD ROAD,
REVELSTOKE, BC

Report from J. Sham, Planner, dated August 23, 2016.

The 3.16 ha property is completely within the ALR and surrounded by ALR lands. According to the application, the owners would like to exclude the property from the ALR "to turn [the] property into a vacation rental and consider future subdivision." If approved, an Official Community Plan and Zoning amendment would be required.

The applicant was not in attendance.

M/S Directors Parker/Demenok THAT:
Application No. LC2518, Section 30(1) Exclusion, for Lot 1, Section 11, Township 23, Range 2, West of the 6th Meridian, Kamloops Division Yale District, Plan 7126 except part included in Plan 7169 be forwarded to the Provincial Agricultural Land Commission recommending refusal on this 15th day of September, 2016.

CARRIED

2016-0929
AGRICULTURAL LAND
COMMISSION (ALC)
APPLICATION LC2515
SECTION 21(2) –
SUBDIVISION IN THE
ALR
SUSAN AND DANIEL
MOORE C/O MYLES
THORP
CIVIC ADDRESS: 1962
NOTCH HILL ROAD

Report from C. LeFloch, Development Services Assistant, dated August 31, 2016.

The subject property is divided by Notch Hill Road and the owners would like to subdivide the property into two parcels of 24.14 ha (59.66 ac) and 27.05 ha (66.85 ac) using the road as the division with the intent to sell the northern portion to the owners of the adjacent parcel to the north. This property is entirely within the ALR.

The applicant was not in attendance.

M/S Directors Demenok/Parker THAT:
Application No. LC2515C, Section 21 (2) Subdivision in the ALR, for The Northeast ¼ of Section 2, Township 22, Range 11, West of the 6th Meridian, Kamloops Division Yale District, Except: (1) Plans 31 and A14074, and (2) Part on Plan attached to DD5565 be forwarded to the Provincial Agricultural Land Commission recommending approval, subject to consolidation of Proposed Lot 1 with Lot 2, Plan EPP28463, this 15th day of September, 2016.

CARRIED

ELECTORAL AREA DIRECTORS**BUSINESS BY AREA**

2016-0930
DEVELOPMENT
VARIANCE PERMIT NO.
825-24
CIVIC ADDRESS: 1372
WEBB ROAD, SCOTCH
CREEK

Director Morgan declared a Conflict of Interest in this matter, due to being a land owner located within the 100 m notification of 1372 Webb Road. Director Morgan left the meeting at this time.

It was noted for voting purposes that Municipal Directors present are not entitled to vote on this matter.

Report from C. LeFloch, Development Services Assistant, dated August 30, 2016.

The applicants are proposing to construct a new single family dwelling on the property to replace the previous house which was destroyed by fire on December 25, 2015. In order to replace the dwelling in the same location a Development Variance Permit is required.

The applicants were not present.

It was noted that two submissions from adjacent land owners were received in relation to the variance, one being for clarification and in support and the second being a letter of support.

M/S Directors Demenok/Parker THAT:
in accordance with Section 498 of the Local Government Act Development Variance Permit No. 825-24 for Lot 7, Section 35, Township 22, Range 11, West of the 6th Meridian, Kamloops Division Yale District, Plan 8597, varying Scotch Creek/Lee Creek Zoning Bylaw No. 825, as follows:

- Section 5.7.3(f) Minimum setback from a rear parcel boundary only for a single family dwelling from 4.5 m to 2.44 m;

be approved for issuance this 15th day of September, 2016.

CARRIED

PLANNING BYLAWS

2016-0931
SCOTCH CREEK/LEE
CREEK ZONING
AMENDMENT (CSR
D)
BYLAW NO. 825-35

Director Morgan declared a Conflict of Interest in this matter, due to being a personal friend of the property owner with a site specific regulation identified in the bylaw amendment. Director Morgan left the meeting at this time.

It was noted for voting purposes that only Electoral Area Directors are entitled to vote on this matter.

Report from J. Thingsted, Planner, dated September 15, 2016.

Development Services staff is proposing to amend Scotch Creek/Lee Creek Zoning Bylaw No. 825 to remove site specific regulations that are no longer applicable. The proposed zoning bylaw amendment also includes housekeeping revisions to address two incorrect legal descriptions and update two reference maps.

M/S Directors Demenok/Talbot THAT:
"Scotch Creek/Lee Creek Zoning Amendment (CSR
D) Bylaw No. 825-35" be read a second time, as amended, this 15th day of September, 2016."

CARRIED

2016-0932

M/S Directors Parker/Talbot THAT:
a Public Hearing to hear representations on "Scotch Creek/Lee Creek Zoning Amendment (CSR
D) Bylaw No. 825-35" be held;

AND THAT:
notice of the Public Hearing be given by staff of the Regional District on behalf of the Board in accordance with Section 466 of the Local Government Act;

AND FURTHER THAT:
the holding of the Public Hearing be delegated to Alternate Director Misseghers, as Alternate Director of Electoral Area 'F' being that in which the properties concerned are located, and the Alternate Director give a report of the Public Hearing to the Board.

CARRIED

Director Morgan returned to the Meeting at this time.

DIRECTOR'S REPORTS
COMMUNITY EVENTS

None.

The Municipal Directors left the meeting at this time.

ELECTORAL AREA DIRECTORS**BUSINESS BY AREA, Cont'd**

2016-0933
 TEMPORARY USE
 PERMIT NO.850-4
 PETER BERNACKI,
 RICHARD MICKLE, AND
 MELINDA BELL (AGENT)
 CIVIC ADDRESS: 3304
 CATHERWOOD ROAD,
 REVELSTOKE

Report from J. Sham, Planner, dated August 26, 2016.

The applicants are applying for a 3 year Temporary Use Permit (TUP) to allow a vacation rental.

The applicant was not in attendance.

It was noted that one letter of opposition (opposing all vacation rentals) was submitted in relation to the proposed Temporary Use Permit.

M/S Directors Parker/Demenok THAT:
 in accordance with Section 493 of the Local Government Act, Temporary Use Permit No. 850-4 for Legal Subdivision 13, Section 12, Township 23, Range 2, W6M, KD, except parts included in plans 9790 and 11177, be issued this 15th day of September, 2016, for a vacation rental subject to the applicant fulfilling the following conditions:

- a) Proof of adequate vacation rental and liability insurance with a minimum of \$5 million dollars in coverage for the vacation rental house, and naming the CSRD as an additional insured;
- b) Registration of a suitably worded Section 219 Covenant on the title of the subject property agreeing to obtain the acceptable insurance and agreeing to a release and indemnification to the CSRD for any damage that occurs as a result of the temporary use/vacation rental; and,
- c) Written confirmation of an application to register the existing groundwater well with the Ministry of Forests, Lands and Natural Resource Operations.

Discussion:

- Suggestion to include the listing of conditions on the TUP document itself – would be more helpful to applicant;
- In response to a question, the Planner confirmed that the Interior Health referral comment of no objection to the TUP being granted, subject to the existing sewerage disposal system being brought up to today's Sewerage System Standard, is not a condition of the permit, rather a recommendation. Interior Health has accepted a wastewater practitioner report that the sewage disposal system is functioning and in good working order;
- Would prefer season vacation rental versus that of year-round;
- A TUP is an intermediary step to a zoning change to allow for such a use;
- Concern about noise and parking issues and how those complaints are dealt with;
- Staff advised that if complaints are received after a TUP is issued, there is ability to revoke the permit;
- Property owners have operated illegally for some time; a temporary use permit is the initial route of permitting the use versus the

Resolution, Cont'd

- permanency of rezoning;
- Upgrading of sewage disposal system should be included in the permit;
- Staff confirmed it would add a notation to the TUP stating that sewage disposal system needs to be upgraded for any renewal of the TUP or for any subsequent zoning amendment.

CARRIED

2016-0934
TEMPORARY USE
PERMIT NO. 850-5
JANICE AND JAMIE
MCCAFFREY
CIVIC ADDRESS:
4737 AIRPORT WAY,
REVELSTOKE

Report from J. Sham, Planner, dated August 29, 2016.

The applicants are applying for a 3 year Temporary Use Permit (TUP) to allow a vacation rental.

The applicant was in attendance.

It was noted that there were no submissions received in relation to the proposed Temporary Use Permit.

M/S Directors Parker/Demenok THAT:

in accordance with Section 493 of the Local Government Act, Temporary Use Permit No. 850-5 for Lot 1, Section 31, Township 22, Range 1, W6M KD, Plan 12142 Except parts included in Plans 12314, 13466, and NEP72289, be issued this 15th day of September, 2016, for a vacation rental subject to the applicant fulfilling the following conditions:

- a) Proof of adequate vacation rental and liability insurance with a minimum of \$5 million dollars in coverage for the vacation rental house, and naming the CSRD as an additional insured;
- b) Registration of a suitably worded Section 219 Covenant on the title of the subject property agreeing to obtain the acceptable insurance and agreeing to a release and indemnification to the CSRD for any damage that occurs as a result of the temporary use/vacation rental;
- c) Written confirmation of an application to register the existing groundwater well, or change/amend the current water licence (C111755) for Eight Mile Creek to commercial, or for a new water licence for commercial use, with the Ministry of Forests, Lands and Natural Resource Operations; and,
- d) Submission of a report from an Authorized Person confirming adequate performance, condition, size and location for the continued/intended use of the existing sewerage dispersal system.

CARRIED

2016-0935
TEMPORARY USE
PERMIT NO. 850-6
KELLY FORBES
CIVIC ADDRESS:
4762 AIRPORT WAY,
REVELSTOKE

Report from J. Sham, Planner, dated August 29, 2016.

The applicants are applying for a 3 year Temporary Use Permit (TUP) to allow a vacation rental.

The applicant was not in attendance.

It was noted that there were no submissions received in relation to the proposed Temporary Use Permit.

M/S Directors Parker/Demenok THAT:

in accordance with Section 493 of the Local Government Act, Temporary Use Permit No. 850-6 for Lot A Section 31 Township 22 Range 1 W6M KD Plan 13203, be issued this 15th day of September, 2016, for a vacation rental subject to the applicant fulfilling the following conditions:

- a) Proof of adequate vacation rental and liability insurance with a minimum of \$5 million dollars in coverage for the vacation rental house, and naming the CSRD as an additional insured;
- b) Registration of a suitably worded Section 219 Covenant on the title of the subject property agreeing to obtain the acceptable insurance and agreeing to a release and indemnification to the CSRD for any damage that occurs as a result of the temporary use/vacation rental;
- c) Written confirmation of an application to change the existing water licence (C113367) for Eight Mile Creek to commercial, or for a new water licence for commercial use, with the Ministry of Forests, Lands and Natural Resource Operations; and,
- d) Submission of a report from an Authorized Person confirming adequate performance, condition, size and location for the continued/intended use of the existing sewerage dispersal system.

CARRIED

PLANNING BYLAWS,

Cont'd:

2016-0936
RURAL SICAMOUS
LAND USE AMENDMENT
(CSRD) BYLAW NO. 2066

Report from J. Sham, Planner, dated August 12, 2016.

Housekeeping text amendment to the Official Community Plan (OCP) portion of the Rural Sicamous Land Use Bylaw No. 2000 to update the designation names to complement other CSRD OCPs, and remove unused designations.

M/S Directors Morgan/Talbot THAT:

"Rural Sicamous Land Use Amendment (CSRD) Bylaw No. 2066", be read a first time this 15th day of September, 2016;

Resolution, Cont'd

AND THAT:

the Board utilize the simple consultation process for Bylaw No. 2066, and in accordance with Section 475 of the Local Government Act, it be referred to the following agencies and First Nations:

- Interior Health Authority;
- Ministry of Transportation and Infrastructure;
- Ministry of Forests, Lands and Natural Resource Operations;
- District of Sicamous;
- City of Salmon Arm;
- Regional District of North Okanagan;
- Provincial Agricultural Land Commission;
- Ministry of Agriculture;
- CSRD Financial Services;
- CSRD Operations Management;
- School District #83; and,
- All relevant First Nation Bands and Councils.

AND FURTHER THAT:

pursuant to Section 477 of the Local Government Act, the Board has considered this "Rural Sicamous Land Use Amendment (CSRD) Bylaw No. 2066" in conjunction with the Columbia Shuswap Regional District's Financial Plan and its Waste Management Plan.

CARRIED

2016-0937

M/S Directors Morgan/Talbot THAT:

"Rural Sicamous Land Use Amendment (CSRD) Bylaw No. 2066", be read a second time this 15th day of September, 2016.

CARRIED

2016-0938
RURAL SICAMOUS
LAND USE AMENDMENT
(RIDDOCH)
BYLAW NO. 2067
CIVIC ADDRESS: 643
SWANSEA POINT ROAD

Report from C. Benner, Development Services Assistant, dated August 31, 2016.

The applicant has applied to amend the RS Single and Two Family Residential Zone to permit the uses and density which are currently existing on the site including a single family dwelling, RV trailer, bunkhouse, and accessory structures as well as permit the proposed uses including replacing the RV trailer with a Park Model and installing a kitchen in the bunkhouse. The amendment would be specific to the subject property.

The applicant was in attendance.

M/S Directors Talbot/Demenok THAT:

"Rural Sicamous Land Use Amendment (Riddoch) Bylaw No. 2067", be read a first time this 15th day of September, 2016;

Resolution, Cont'd

AND THAT:

The Board utilize the simple consultation process for Bylaw No. 2067, and, in accordance with Section 475 of the Local Government Act, it be referred to the following agencies and First Nations:

- Ministry of Transportation and Infrastructure;
- Ministry of Forests Lands and Natural Resource Operations
Archaeology Branch
- Interior Health Authority;
- CSRD Operations Management;
- CSRD Financial Services;
- School District #83; and
- All relevant First Nations Bands and Councils;

AND FURTHER THAT:

pursuant to Section 477 of the Local Government Act, the Board has considered this "Rural Sicamous Land Use Amendment (Ridloch) Bylaw No. 2067" in conjunction with the Columbia Shuswap Regional District's Financial Plan and its Waste Management Plan.

Discussion:

- Concerns expressed regarding the density, proposed use, setbacks, and dry well disposal system;
- First Reading and referral to agencies such as Interior Health will elicit the needed comments related to the method of on-site sewerage disposal;
- The applicant advised that there is a new treatment plan on site, previously certified by a wastewater practitioner; the old treatment system (dry well) is in excellent working condition;
- The applicant advised that this year a different wastewater practitioner has certified both the sewerage system and the dry well disposal system.

CARRIED

2016-0939
ELECTORAL AREA 'F'
OFFICIAL COMMUNITY
PLAN AMENDMENT
(CONNOLLY/DEHART)
BYLAW NO. 830-17

Report from J. Sham, Planner, dated August 15, 2016

The agent has submitted an application to redesignate and rezone portions of the properties in order to facilitate a 2 lot boundary adjustment subdivision.

The applicant was not in attendance.

MAGNA BAY ZONING
AMENDMENT
(CONNOLLY/DEHART)
BYLAW NO. 800-28

M/S Directors Morgan/Talbot THAT:
"Electoral Area 'F' Official Community Plan Amendment (Connolly/DeHart) Bylaw No. 830-17" be read a third time this 15th day of September, 2016.

CARRIED

CIVIC ADDRESS: 2473
STEVENS ROAD PLUS
VACANT LOT, MAGNA
BAY

**PLANNING BYLAWS,
Cont'd**

2016-0940 M/S Directors Morgan/Talbot THAT:
"Magna Bay Zoning Amendment (Connolly/DeHart) Bylaw No. 800-28, be read a third time this 15th day of September, 2016.

CARRIED

2016-0941 M/S Directors Morgan/Talbot THAT:
"Electoral Area 'F' Official Community Plan Amendment (Connolly/DeHart) Bylaw No. 830-17" be adopted this 15th day of September, 2016.

CARRIED

2016-0942 M/S Directors Morgan/Talbot THAT:
"Magna Bay Zoning Amendment (Connolly/DeHart) Bylaw No. 800-28, be adopted this 15th day of September, 2016.

CARRIED

**RELEASE OF
IN-CAMERA
RESOLUTIONS**

The following resolution was released from the September 15, 2016 In Camera Meeting:

“THAT: the Board appoint the following candidates to their respective Electoral Area Advisory Planning Commission as voting members, terms beginning on September 15th, 2016 and ending on May 16th, 2019:

- Electoral Area 'B' - Janis Hooge;
- Electoral Area 'C' – Millicent Barron;
- Electoral Area 'D' – Howard Hunt;
- Electoral Area 'F' – Ron Wilkinson;

AND THAT: the resolution be authorized for release from the In-Camera portion of the meeting.”

ADJOURNMENT

2016-0943
ADJOURNMENT
AT 1:37 PM

M/S Directors Parker/Demenok THAT:
the regular Board meeting of September 15, 2016 be adjourned.

CARRIED

CERTIFIED CORRECT:

CHAIR

CHIEF ADMINISTRATIVE OFFICER