

COLUMBIA SHUSWAP REGIONAL DISTRICT

Minutes of a Regular Board meeting held November 17, 2016
at the Board Room of the Regional District Office, Salmon Arm, BC

Note: The following minutes are subject to correction
when endorsed by the Board at the next Regular meeting.

PRESENT

Chair	R. Martin	(Electoral Area 'E')
Directors:	K. Cathcart	(Electoral Area 'A')
	L. Parker	(Electoral Area 'B') Absent
Alt. Director	D. Stuart	(Electoral Area 'B')
	P. Demenok	(Electoral Area 'C')
	R. Talbot*	(Electoral Area 'D')
	L. Morgan*	(Electoral Area 'F')
Vice Chair:	C. Moss	(Town of Golden) Absent
Alt. Director	R. Oszust	(Town of Golden)
	M. McKee*	(City of Revelstoke)
	N. Cooper*	(City of Salmon Arm)
	C. Eliason	(City of Salmon Arm) Absent
	Alt. Director	T. Lavery*
T. Rysz*		(District of Sicamous)
Staff:	C. Hamilton	Chief Administrative Officer
	L. Shykora	Deputy Manager, Corporate Administration Services
	E. Johnson	Executive Assistant/Confidential Secretary
	B. Payne*	Manager, Information Systems
	D. Mooney	Manager, Operations Management
	J. Pierce*	Manager, Financial Services
	C. Kraft*	Deputy Treasurer, Financial Services
	R. Nitchie*	Team Leader, Community Services
	B. Van Nostrand*	Team Leader, Environmental Health Services
	T. Langlois*	Team Leader, Utilities
	G. Christie	Manager, Development Services
	S. Berger	Team Leader, Development Services
	D. Passmore*	Senior Planner
	J. Sham*	Planner
J. Thingsted*	Long Range Planner	
C. LeFloch*	Development Services Assistant	
C. Benner*	Development Services Assistant	
L. Robertson*	Bylaw Enforcement Officer	

* attended part of meeting only

CALL TO ORDER

INAUGURAL PROCEEDINGS

The Chief Administrative Officer (CAO) called the meeting to order at 9:30 AM. At this time, the CAO conducted the Inaugural proceedings by presiding over the election of the Chair and Vice-Chair. The CAO welcomed the three Alternate Directors.

ELECTION OF CHAIR FOR 2017

The Chief Administrative Officer called for nominations for the position of Chair for 2017.

Director Rysz nominated Director Martin. Director Martin consented to the nomination.

Director Talbot nominated Director Demenok. Director Demenok did not consent to the nomination.

The Chief Administrative Officer declared Director Martin as Chair for 2017 by acclamation.

ELECTION OF VICE-CHAIR FOR 2017

The Chief Administrative Officer called three times for nominations for the position of Vice Chair for 2017.

Director Martin nominated Director Moss. Alternate Director Oszust read out a letter from Director Moss consenting to the nomination.

Director Talbot nominated Director Demenok. Director Demenok consented to the nomination.

After calling three times for nominations, the Chief Administrative Officer provided the nominated Directors the opportunity to make presentations to the Board prior to the voting by ballot. Director Demenok declined the opportunity in the absence of Director Moss.

2016-1101
SCRUTINEERS FOR THE
COUNTING OF BALLOTS

M/S Directors Talbot/Demenok THAT:
the Deputy Manager of Corporate Administration Services and the Manager, Financial Services, be appointed as scrutineers for the counting of ballots associated with the election of Vice-Chair.

CARRIED

Ballots were distributed and the vote was conducted.

Following the counting of the ballots, the Chief Administrative Officer declared Director Moss as Vice Chair of the Board for 2017.

2016-1102
DESTRUCTION OF
BALLOTS

M/S Directors McKee/Morgan THAT:
the ballots for the elections of Chair and Vice-Chair held on November 17, 2016 be destroyed.

CARRIED

Director Martin assumed the Chair at this time.

CHAIR'S REMARKS

Chair Martin thanked the Board for the note of confidence.

ADMINISTRATION**ADOPTION OF MINUTES**

2016-1103
BOARD MEETING
MINUTES

Adoption of October 20, 2016 Regular Board Meeting Minutes.

M/S Directors McKee/Talbot THAT:
the minutes of the October 20, 2016 Regular Board meeting be adopted.

CARRIED

BUSINESS ARISING FROM THE MINUTES

DEFERRED: DIRECTORS'
REMUNERATION

The Chair noted that, with three alternate Directors in attendance, it wouldn't be fair to discuss as it is a very in depth conversation. This item will now be further deferred to the January Board meeting at the request of the Chair.

CORRESPONDENCE

2016-1104
BC UTILITIES
COMMISSION – REQUEST
FOR COMMENTS

The BC Utilities Commission has put out a Request for Comments regarding the Residential two-tier electricity rates.

M/S Alt. Director Lavery/Director McKee THAT:
the Board request that the BC Utilities Commission and Union of BC Municipalities look into eliminating the BC Hydro and Fortis BC two tier rate structure for those areas not currently served by natural gas within the Province.

Discussion:

- Consideration about the fairness and equity when considering that some areas don't have access to Natural Gas and the price discrepancy for residents required to use electricity for heating.

CARRIED

2016-1105

M/S Directors Talbot/Morgan THAT:
the correspondence contained on the November 17, 2016 regular Board agenda be received for information.

CARRIED

REPORTS

2016-1106
SHUSWAP ECONOMIC
DEVELOPMENT
COMMITTEE MEETING
MINUTES –
SEPTEMBER 21, 2016

M/S Directors Rysz/Demenok THAT:
the minutes of the Shuswap Economic Development Committee Meeting held on September 21, 2016 be received for information.

CARRIED

REPORTS (cont'd)

2016-1107
SHUSWAP TOURISM
ADVISORY COMMITTEE
MEETING MINUTES –
SEPTEMBER 21, 2016

M/S Directors Rysz/Demenok THAT:
the minutes of the Shuswap Tourism Advisory Committee Meeting held on
September 21, 2016 be received for information.

CARRIED

Note: Director Morgan requested a small change to the minutes. CSRD Staff
will make these changes and bring them back to the Committee for adoption.

2016-1108
REVELSTOKE AND AREA
ECONOMIC
DEVELOPMENT
COMMISSION MEETING
MINUTES –
OCTOBER 5, 2016

M/S Director McKee/Alt. Director Stuart THAT:
the Board receive the minutes of the October 5, 2016 Revelstoke and Area
Economic Development Commission Meeting for information.

CARRIED

2016-1109
BOARD HIGHLIGHTS –
SOUTHERN INTERIOR
BEETLE ACTION
COALITION (SIBAC) –
OCTOBER 30/31, 2016

M/S Directors Talbot/Morgan THAT:
the Board highlights of the Southern Interior Beetle Action Coalition (SIBAC)
Meeting held on October 30, 2016 and October 31, 2016 be received for
information.

CARRIED

2016-1110
BLIND BAY ROAD SPEED
LIMIT

Given that the CSRD managed the paved parallel walking trail along Blind
Bay Road, Director Demenok is asking for Board support to request that the
Ministry of Transportation and Infrastructure (MoTI) reduce the speed limit to
50 km per hour, on Blind Bay Road, from Balmoral Road to Ingram Road,
indicating a pedestrian zone.

M/S Directors Demenok/Talbot THAT:
the Board write a letter to the Ministry of Transportation and Infrastructure to
request that the speed limit on Blind Bay Road, between Balmoral Road and
Ingram Road, be reduced to 50 kilometres per hour and that a sign indicating
a pedestrian zone be erected to improve safety for pedestrians on said stretch
of road.

AND FURTHER THAT:
the Ministry be invited to a future Board meeting to hear rural issues.

Discussion:

- MoTI may provide the signs but the RCMP may not enforce.
- Invite MoTI to meet with the Board to discuss issues in rural communities.

CARRIED

REPORTS (cont'd)

2016-1111
AREA 'A' LOCAL
ADVISORY COMMITTEE
TERMS OF REFERENCE

Report from L. Shykora, Deputy Manager, Corporate Administration Services, dated November 7, 2016.

M/S Director Cathcart/Alt. Director Oszust THAT:
the Board endorse the Area A Local Advisory Committee Terms of Reference dated November 17, 2016.

CARRIED

BUSINESS GENERAL

2016-1112
POLICY A-1
"OCCUPATIONAL
HEALTH AND SAFETY
PROGRAM"

Report from D. Mooney, Manager, Operations Management, dated November 2, 2016.

M/S Alt. Director Stuart/Director Cooper THAT:
the Board endorse the amendment to Policy No. A-1 "Occupational Health and Safety Program" and approve its inclusion into the CSR Policy Manual.

Discussion:

- Intention for the Chief Administrative Officer to be able to endorse operational changes; policy changes will still come to the Board for approval.
- This will allow procedural changes to be implemented more quickly as may be required by WorkSafe BC.

CARRIED

DELEGATIONS

MINISTRY OF ENERGY
AND MINES AND
RESPONSIBLE FOR
CORE REVIEW

Rick Adams, Senior Inspector of Mines, Permitting, in attendance to make a presentation to the Board about the role of the Ministry, how the permitting process works, consultation that they do as part of the permitting process, and also discuss his experience with Soil Removal and Deposit Bylaws.

Mr. Adams answered questions from the Board related to:

- Minerals versus sand and gravel,
- The public consultation process,
- Authority of Inspector re: Hours of Operation for permit holders,
- Reclamation process and land use planning.

RON DUGGAN –
RESIDENT:
3722 BASTION VIEW
ROAD, TAPPEN

Electoral Area C community member, Ron Duggan, in attendance to notify the Board about dogs off leash and to request support for a change to the Dog Control Bylaw.

Mr. Duggan read the contents of the letter he had submitted that was included the agenda.

Chair Martin thanked Mr. Duggan for sharing his concerns with the Board.

BUSINESS GENERAL (cont'd)

2016-1113
REFUSE DISPOSAL
FACILITIES TIPPING FEE
INCREASE 2017

Report from B. Van Nostrand, Team Leader, Environmental Health Services, dated November 3, 2016.

M/S Director McKee/Alt. Director Stuart THAT:
the Board endorse the following proposed Refuse Disposal Facilities Tipping Fee amendments scheduled to be implemented on June 1, 2017:

<u>Material (Scaled Facilities)</u>	<u>Existing Fee</u>	<u>Proposed Fee</u>	<u>Minimum Fee</u>
Bagged Garbage	\$2 per bag	\$2 per bag	\$5
Refuse	\$70 / tonne	\$80 / tonne	\$5
Mixed Load Rate	\$140 / tonne	\$160 / tonne	\$10
Asphalt Shingles	\$140 / tonne	\$100 / tonne	\$5
Drywall	\$140 / tonne	\$100 / tonne	\$5
<u>Material (Unscaled Facilities)</u>	<u>Existing Fee</u>	<u>Proposed Fee</u>	<u>Minimum Fee</u>
Bagged Garbage	\$2 per bag	\$2 per bag	\$5
Refuse Rate (Unscaled)	\$10 / m3	\$12 / m3	\$5
Mixed Load Rate	\$20 / m3	\$25 / m3	\$10
Asphalt Shingles	\$20 / m3	\$15 / m3	\$5
Drywall	\$20 / m3	\$15 / m3	\$5

Discussion:

- Concern about the increase, particularly for residents who take one bag of garbage to the landfills or transfer stations.
- Cost of the service, versus what the customers pay: wide discrepancy. Current structure covers operational costs but will leave an approximate shortfall of \$18M in landfill closure costs. Need to change fee structure to help cover that shortfall.

CARRIED

Director Talbot and Alt. Director Stuart opposed.

2016-1114
SUPPORT FOR
TOURISM GOLDEN

Request from Electoral Area 'A' Director to support Tourism Golden to continue with the Municipal and Regional District Tax (MRDT).

M/S Director Cathcart/Alt. Director Oszust THAT:
the Board support Tourism Golden in their renewal application for the Municipal and Regional District Tax, as required every 5 years, this 17th day of November, 2016.

CARRIED

BUSINESS GENERAL (cont'd)

2016-1115
BYLAW ENFORCEMENT
POLICY A-69

Report from G. Christie, Manager, Development Services, dated October 25, 2016.

Due to a significant increase in bylaw enforcement complaints of all types, and additional bylaws being adopted by the Board, which require enforcement (e.g. Official Community Plans and Zoning Bylaws), a review was undertaken of the CSRD's existing Bylaw Enforcement Policy and Bylaw Enforcement Procedure. Both the policy and the procedure required significant changes to more effectively focus limited staff resources and budget towards priority areas of concern, namely serious complaints primarily related to health, safety, and the environment. For clarity and to avoid duplication, Bylaw Enforcement Policy A-69 details the roles and responsibilities of staff and contains all necessary procedures for setting priorities and processing complaints. It is expected that these changes will result in:

- greater staff efficiency by establishing priorities to better deal with serious complaints;
- reduction in frivolous complaints;
- providing the public with clearer expectations of the bylaw enforcement and complaints process; and,
- redirection of complaints which do not fall within the responsibility or authority of the CSRD.

M/S Directors Rysz/Demenok THAT:
the Board endorse Policy A-69 "Bylaw Enforcement Policy" and approve its inclusion into the CSRD Policy Manual.

Discussion:

- The Electoral Area Directors wanted an opportunity to discuss the implications of the policy in more depth and requested that the item be deferred to an Electoral Area Directors' Committee Meeting in the New Year.

DEFERRED

2016-1116

M/S Director Demenok/Alt. Director Lavery THAT:
Policy A-69 "Bylaw Enforcement Policy" be deferred to the Electoral Area Directors Committee to provide opportunity for further discussion.

CARRIED

2016-1117
CLEAN WATER AND
WASTEWATER FUND
GRANT APPLICATION

Report from T. Langlois, Team Leader, Utilities, dated November 2, 2016.

M/S Directors Demenok/Talbot THAT:
the Board empower the authorized signatories to apply for a Clean Water and Wastewater Fund grant in the amount of \$330,026 to fund 83% of the eligible costs for the Lakeview Place Subdivision Water System connection project;

AND THAT:

the Board is committed to contribute its share of the eligible project costs and all of the ineligible costs for the Lakeview Place Subdivision Water System connection project as authorized by "Lakeview Place Subdivision Water Upgrade Service Area Bylaw No. 5731".

CARRIED

BUSINESS GENERAL (cont'd)

2016-1118
CLEAN WATER AND
WASTEWATER FUND
GRANT APPLICATION
(cont'd)

M/S Directors Demenok/Talbot THAT:
in accordance with Policy No. F-3 "Community Works Fund - Expenditure of Monies" access to the Community Works Fund be approved for \$70,000 plus applicable taxes from the Electoral Area C Community Works Fund Allocation for the Lakeview Place Subdivision Water System connection project.

CARRIED

2016-1119
GRANT-IN-AID
REQUESTS

Director Talbot declared a conflict of interest in this matter due to a family member being involved in the Falkland & District Sunday Morners Club. The Director left the meeting at this time.

Report from J. Pierce, Manager, Financial Services, dated November 14, 2016.

M/S Director Morgan/Alt. Director Oszust THAT:
the Board approve the following allocations from the 2016 electoral Grant-in-Aids:

Area D

Falkland & District Sunday Morners Club (drywall replacement) \$4,000

Area E

Cambie Hall Association (operating costs) \$3,000
Community Christmas Dinner \$ 300

Area F

Seymour Arm Snowmobile Club (development/maintenance of trails) \$1,000

CARRIED

ADMINISTRATION BYLAWS

2016-1120
NICHOLSON FIRE
SUPPRESSION LOCAL
SERVICE AREA
AMENDMENT BYLAW

First, second and third readings given on October 20, 2016.

M/S Director Cathcart/Alt. Director Oszust THAT:
Bylaw No. 5732 cited as "Nicholson Fire Suppression Service Area Amendment Bylaw No. 5732", be adopted this 17th day of November, 2016.

CARRIED

Director Talbot returned to the meeting at this time.

ADMINISTRATION BYLAWS (cont'd)

2016-1121 Report from J. Pierce, Manager, Financial Services, dated November 1, 2016.
2016 FIVE YEAR M/S Director Cooper/Alt. Director Stuart THAT:
FINANCIAL PLAN Bylaw No. 5740 cited as "2016 Five Year Financial Plan Amendment Bylaw No.
AMENDMENT BYLAW 5740", be read a first, second and third time this 17th day of November, 2016.
NO. 5740

CARRIED

2016-1122 M/S Director Cooper/Alt. Director Stuart THAT:
Bylaw No. 5740 cited as "2016 Five Year Financial Plan Amendment Bylaw No.
5740", be adopted this 17th day of November, 2016.

CARRIED

2016-1123 Report from J. Pierce, Manager, Financial Services, dated November 2, 2016.
SUNNYBRAE M/S Directors Demenok/Talbot THAT:
WATERWORKS Bylaw No. 5735 cited as "Sunnybrae Waterworks Service Area Reserve Fund
SERVICE AREA Bylaw No. 5735", be read a first, second and third time this 17th day of
RESERVE FUND November, 2016.

CARRIED

2016-1124 M/S Directors Demenok/Talbot THAT:
Bylaw No. 5735 cited as "Sunnybrae Waterworks Service Area Reserve Fund
Bylaw No. 5735", be adopted this 17th day of November, 2016.

CARRIED

2016-1125 Report from J. Pierce, Manager, Financial Services, dated November 2, 2016.
COTTONWOODS M/S Directors Morgan/Talbot THAT:
WATERWORKS Bylaw No. 5736 cited as "Cottonwoods Waterworks Service Area Reserve
SERVICE AREA Fund Bylaw No. 5736", be read a first, second and third time this 17th day of
RESERVE FUND November, 2016.

CARRIED

2016-1126 M/S Directors Morgan/Talbot THAT:
Bylaw No. 5736 cited as "Cottonwoods Waterworks Service Area Reserve
Fund Bylaw No. 5736", be adopted this 17th day of November, 2016.

CARRIED

2016-1127 Report from J. Pierce, Manager, Financial Services, dated November 7, 2016.
CSR D SECURITY M/S Alt. Director Lavery/Director Talbot THAT:
ISSUING BYLAW Bylaw No. 9103 cited as "Columbia Shuswap Regional District Security Issuing
NO. 9103", be read a first, second and third time this 17th day of
November, 2016.

CARRIED

ADMINISTRATION BYLAWS (cont'd)

2016-1128
CSRD SECURITY
ISSUING BYLAW
NO. 9103 (cont'd)

M/S Alt. Director Lavery/Director Talbot THAT:
Bylaw No. 9103 cited as "Columbia Shuswap Regional District Security Issuing
Bylaw No. 9103", be adopted this 17th day of November, 2016.

CARRIED

2016-1129
LAKEVIEW PLACE
WATER SYSTEM
UPGRADE

Report from T. Langlois, Team Leader, Utilities, dated October 31, 2016.

M/S Directors Morgan/Talbot THAT:
Bylaw No. 5731 cited as "Lakeview Place Subdivision Water Upgrade Service
Area Bylaw No. 5731", be read a first, second and third time this 17th day of
November, 2016.

CARRIED

2016-1130

M/S Directors Morgan/Talbot THAT:
Bylaw No. 5738 cited as "Lakeview Place Subdivision Water Upgrade Loan
Authorization Bylaw No. 5738" be read a first, second and third time this 17th
day of November, 2016.

CARRIED

IN CAMERA

2016-1131
IN CAMERA

M/S Alt. Directors Stuart/Oszust THAT:
pursuant to Sections 90(1)(a)(c)(e)(g)(i):

- Personal information about an identifiable individual who holds or is
being considered for a position as an officer, employee or agent of the
regional district or another position appointed by the regional district;
- labour relations or other employee relations;
- the acquisition, disposition or expropriation of land or improvements;
- litigation or potential litigation;
- the receipt of advice that is subject to solicitor-client privilege,
including communications necessary for that purpose;

of the Community Charter, the Board move In Camera.

CARRIED

BUSINESS GENERAL**ALR APPLICATIONS**

2016-1132
 AGRICULTURAL LAND
 COMMISSION (ALC)
 APPLICATION SECTION
 21(2) – SUBDIVISION IN
 THE ALR
 ROBERT AND CINDY
 CLARKE
 CIVIC ADDRESS:
 2750 HILLTOP ROAD,
 NOTCH HILL

Report from C. LeFloch, Development Services Assistant, dated October 25, 2016.

The owners would like to subdivide the property into two parcels of 11.7 ha (28.91 ac) and 20.3 ha (50.16 ac) to create a parcel for their daughter. This property is entirely within the ALR. Approval of the ALC is required.

The applicant was in attendance.

Staff read the summary of an email letter which had been submitted by the applicant in response to the staff report. In the email, the applicant pointed out they are supportive of the Area's Official Community Plan but feel that the application would not negatively impact the neighbourhood; splitting the larger parcel into two is more conducive for hobby farming, and that their daughter is anxious to farm the land but requires title to the parcel in order to obtain a mortgage.

M/S Directors Demenok/Morgan THAT:

Application No. LC2520C, Section 21 (2) Subdivision in the ALR, for Lot B, Section 13, Township 22, Range 11, West of the 6th Meridian, Kamloops Division Yale District, Plan 12427 be forwarded to the Provincial Agricultural Land Commission recommending refusal, this 17th day of November, 2016.

Discussion:

- Area Director viewed the property observing 2 distinct areas geographically and agriculturally; noted unanimous support of the Area C Advisory Planning Commission, and he would recommend approval of the application;
- Other comments included hobby farming is viable on smaller parcels; necessity of title.

MOTION DEFEATED
 Alt. Director Oszust in Favour

2016-1133

M/S Directors Demenok/Talbot THAT:

Application No. LC2520C, Section 21 (2) Subdivision in the ALR, for Lot B, Section 13, Township 22, Range 11, West of the 6th Meridian, Kamloops Division Yale District, Plan 12427 be forwarded to the Provincial Agricultural Land Commission recommending approval, this 17th day of November, 2016.

CARRIED
 Alt. Director Oszust Opposed

DIRECTOR'S REPORTS COMMUNITY EVENTS

None.

Municipal Directors Rysz and Cooper left the meeting at this time.

ELECTORAL AREA DIRECTORS**BUSINESS BY AREA**

2016-1134
 TEMPORARY USE
 PERMIT [TUP 850-8]
 HANSFORD LAND
 CORP./BARRY JANYK &
 DEREK LAMMIE
 (AGENTS)
 CIVIC ADDRESS:
 1944 LEIDLOFF ROAD,
 AIRPORT BENCH,
 REVELSTOKE

Report from J. Sham, Planner, dated October 31, 2016.

The owner is applying for a 3 year Temporary Use Permit to operate a year-round 5 bedroom lodge with personal service (available on an on-call basis) operated out of one of the accessory buildings on the property. All meals will be provided for guests of the lodge only, by a limited number of staff who will not be staying at the lodge. All bookings will be done in advance and the guests will arrive by shuttle only.

The applicants were present.

The Planner noted three letters of objection submitted to the CSRD in relation to the TUP.

M/S Alt. Director Stuart/Director Martin THAT:

in accordance with Section 493 of the Local Government Act, Temporary Use Permit No. 850-8 for Lot A Section 14 Township 23 Range 2 W6M KD Plan 5575 Except parts included in Plans 5614, 10031 and 10533, be issued this 17th day of November, 2016, for a lodge subject to the applicant fulfilling the following conditions:

- a) Proof of adequate commercial liability insurance with a minimum of \$5 million dollars in coverage for the lodge, and naming the CSRD as an additional insured;
- b) Registration of a suitably worded Section 219 Covenant on the title of the subject property agreeing to obtain the acceptable insurance and agreeing to a release and indemnification to the CSRD for any damage that occurs as a result of the temporary use/lodge use; and,
- c) Registration of a suitably worded Section 219 Covenant on the title of the subject property to save harmless the CSRD regarding the steep slopes located on the subject property.

be approved for issuance this 17th day of November, 2016.

Discussion:

- City of Revelstoke Director provided comments from the City of Revelstoke perspective;
- Further discussion took place regarding legalizing vacation rentals in the area;
- Area F Director does not support because use is inappropriate, based on comments received from area neighbours;
- Permit is temporary; conditions outlined in the Permit; provides ability to revoke if complaints are received;
- Area B Director supportive, noting the lodge is for 5 bedrooms versus the bed and breakfast operation of 3 bedrooms.

CARRIED
 Director Morgan Opposed

Director McKee and Alt. Director Lavery left the meeting at this time.

BUSINESS BY AREA (cont'd)

2016-1135
RENEWAL OF
TEMPORARY USE
PERMIT (TUP 830-1)
CIVIC ADDRESS: OLD
CROWFOOT ROAD,
MAGNA BAY

Report from D. Passmore, Senior Planner, dated October 24, 2016.

The applicant has submitted this application for a renewal of Temporary Use Permit (TUP 830-1), which was approved by the Board at the August 18, 2016 regular meeting to operate an asphalt production plant on the subject property from September 6, 2016 until October 14, 2016. The asphalt produced is being used to repair Squilax-Anglemont Road this fall. The proposed renewal would extend the operation until November 30, 2016.

The applicant was not present.

The Planner noted there were not any letters of objection submitted to the CSRD in relation to the extension of this TUP.

M/S Directors Morgan/Talbot THAT:
in accordance with Section 497(2) of the Local Government Act, Temporary Use Permit No. 830-1 for Part SW1/4, Section 20, Township 23, Range 9, W6M, KDYD, Except Plan KAP58137 (PID: 008-455-023), for an asphalt production plant on the subject property from September 6, 2016 until October 14, 2016, issued August 18, 2016, be renewed until November 30, 2016, this 17th of November, 2016.

CARRIED

PLANNING BYLAWS

2016-1136
ELECTORAL AREA 'B'
OFFICIAL COMMUNITY
PLAN AMENDMENT
(ILLECILLEWAET
DEVELOPMENT INC.)
BYLAW NO. 850-11
ELECTORAL AREA 'B'
ZONING AMENDMENT
(ILLECILLEWAET
DEVELOPMENT INC.)
BYLAW NO. 851-10
CIVIC ADDRESS:
354 LEOFFLER
ROAD/GREELEY ROAD

Report from D. Passmore, Senior Planner, dated October 25, 2016.

The proposal is to re-designate the subject properties from RSC Rural Resource to RC – Resort Commercial and to rezone the subject properties from RH – Rural Holdings to a proposed new CDB4 Comprehensive Development Zone B4 (Revelstoke Adventure Park) to allow for an adventure park.

The applicant was in attendance.

M/S Alt. Director Stuart/Director Martin THAT:
"Electoral Area 'B' Official Community Plan Amendment (Illecillewaet Development Inc.) Bylaw No. 850-11" be adopted this 17th day of November, 2016.

CARRIED

2016-1137

M/S Alt. Director Stuart/Director Martin THAT:
"Electoral Area 'B' Zoning Amendment (Illecillewaet Development Inc.) Bylaw No. 851-10" be adopted this 17th day of November, 2016.

CARRIED

PLANNING BYLAWS (cont'd)

2016-1138
SCOTCH CREEK/LEE
CREEK ZONING
AMENDMENT (CSRD)
BYLAW NO. 825-35

Director Morgan declared a Conflict of Interest in this matter, due to one of the property owners affected by the site specific regulation being a personal friend of the Director. At this time, Director Morgan left the meeting.

Report from J. Thingsted, Planner, dated November 2, 2016.

Development Services staff is proposing to amend Scotch Creek/Lee Creek Zoning Bylaw No. 825 to remove certain site-specific regulations that are no longer applicable as a result of uses becoming inactive (or never having been established), or properties being rezoned or subdivided. The proposed zoning bylaw amendment also includes housekeeping revisions to address two incorrect legal descriptions, and updates to two reference maps.

Staff noted a typographical error discovered in the bylaw 825-35; the corrected error is reflected on the updated bylaw circulated on the late agenda.

M/S Directors Demenok/Talbot THAT:

"Scotch Creek/Lee Creek Zoning Amendment (CSRD) Bylaw No. 825-35" be read a third time this 17th day of November, 2016."

CARRIED

2016-1139

M/S Directors Demenok/Talbot THAT:

"Scotch Creek/Lee Creek Zoning Amendment (CSRD) Bylaw No. 825-35" be adopted this 17th day of November, 2016."

CARRIED

**RELEASE OF
IN-CAMERA
RESOLUTIONS**

The following resolutions were authorized for release from the In-Camera (Closed) meeting:

Revelstoke Area Economic Development Commission:

THAT: the Board appoint Mark Baron, Tracey Buckley, Kevin Dorrius, Robyn Goldsmith, Kristina Welch, Nathan Weston and Kira Wolfe as Public at Large members to the Revelstoke Area Economic Development Commission for a two year term to expire on December 31, 2018.

Area D Advisory Planning Commission:

Mark Dibblee, Area D Advisory Planning Commission – resignation received

Appointment of Fire Chief:

THAT: the Board appoint Kyle Schneider as Fire Chief, Sunnybrae/Tappen Fire Department for the term November 1, 2016 to December 31, 2017.

**RELEASE OF
IN-CAMERA
RESOLUTIONS (cont'd)**

Appointment – Shuswap Tourism Advisory Committee:

THAT: the following individual be appointed to the Shuswap Tourism Advisory Committee for the term January 1, 2017 to December 31, 2018:

Jesse Ziercke – Resort Manager, Quaaout Lodge.

Statement: Disparities between Official Community Plan policies and Zoning Regulations:

THAT: the following statement be authorized for release from the Closed (In-Camera) meeting:

The CSRD has identified disparities between some Official Community Plan (OCP) policies and associated zoning regulations. Staff have therefore been directed to bring forward OCP and zoning amendments that would achieve consistency between these bylaws. Pending adoption of these amendments the Board resolved:

(1) that staff may consider authorizing development that is consistent with zoning regulations or existing density and not enforce OCP density provisions which may be more restrictive than the applicable zoning or existing density; and,

(2) not enforce, current use provisions of an OCP which are more restrictive than the applicable zoning.

ADJOURNMENT

2016-1140
ADJOURNMENT
AT 1:30 PM

M/S Directors Demenok/Talbot THAT:
the regular Board meeting of November 17, 2016 be adjourned.

CARRIED

CERTIFIED CORRECT:

CHAIR

CHIEF ADMINISTRATIVE OFFICER