

COLUMBIA SHUSWAP REGIONAL DISTRICT

Minutes of a Regular Board meeting held February 16, 2017
at the Board Room of the Regional District Office, Salmon Arm, BC

Note: The following minutes are subject to correction when endorsed by the Board at the next Regular meeting.

PRESENT

Chair	R. Martin	(Electoral Area 'E')
Directors:	K. Cathcart	(Electoral Area 'A')
	L. Parker	(Electoral Area 'B')
	P. Demenok	(Electoral Area 'C')
	R. Talbot	(Electoral Area 'D')
	L. Morgan	(Electoral Area 'F')
Vice Chair:	C. Moss	(Town of Golden) (Via Teleconference)
	M. McKee*	(City of Revelstoke)
	K. Flynn	(City of Salmon Arm)
	C. Eliason	(City of Salmon Arm)
	T. Rysz	(District of Sicamous)
Staff:	C. Hamilton	Chief Administrative Officer
	L. Shykora	Deputy Manager, Corporate Administration Services
	E. Johnson*	Executive Assistant/Confidential Secretary
	B. Payne*	Manager, Information Systems
	D. Mooney	Manager, Operations Management
	R. Nitchie*	Team Leader, Community Services
	J. Pierce	Manager, Financial Services
	C. Kraft*	Deputy Treasurer, Financial Services
	G. Christie	Manager, Development Services
	D. Passmore*	Senior Planner
J. Sham*	Planner	
C. Benner*	Development Services Assistant	
C. LeFloch*	Development Services Assistant	

* attended part of meeting only

CALL TO ORDER

The Chair called the meeting to order at 9:30 AM.

INTRODUCTION OF NEWLY APPOINTED MUNICIPAL DIRECTOR:

The Chair welcomed Municipal Director Kevin Flynn, representing the City of Salmon Arm, to the Board.

ADMINISTRATION**ADOPTION OF MINUTES**

2017-0201
BOARD MEETING
MINUTES

Adoption of January 19, 2017 Regular Board Meeting Minutes.

M/S Directors Talbot/Morgan THAT:
the minutes of the January 19, 2017 Regular Board Meeting be adopted.

CARRIED

CORRESPONDENCE

None.

REPORTS

2017-0202
SHUSWAP ECONOMIC
DEVELOPMENT
ADVISORY COMMITTEE
MEETING MINUTES –
DECEMBER 1, 2016

M/S Directors Talbot/Morgan THAT:
the minutes of the Shuswap Economic Development Advisory Committee
Meeting held on December 1, 2016 be received for information.

CARRIED

2017-0203
SHUSWAP TOURISM
ADVISORY COMMITTEE
MEETING MINUTES –
DECEMBER 1, 2016

M/S Directors Talbot/Morgan THAT:
the minutes of the Shuswap Tourism Advisory Committee Meeting held on
December 1, 2016 be received for information.

CARRIED

2017-0204
REVELSTOKE AND
AREA ECONOMIC
DEVELOPMENT
COMMISSION MEETING
MINUTES –
JANUARY 11, 2017

M/S Directors McKee/Eliason THAT:
the minutes of the Revelstoke and Area Economic Development Commission
Meeting held on January 11, 2017 be received for information.

CARRIED

2017-0205
COMMITTEE OF THE
WHOLE (FINANCIAL
PLAN) MEETING
MINUTES –
JANUARY 18, 2017

M/S Directors Parker/Flynn THAT:
The minutes of the Committee of the Whole (Financial Plan) Meeting Minutes
held on January 18, 2017 be received for information.

CARRIED

BUSINESS GENERAL

2017-0206
PROPOSED
RESOLUTION TO SILGA
– ENFORCEMENT OF
PROVINCIAL AND
FEDERAL DOCK & BUOY
REGULATIONS

Discussion item at Electoral Area Directors Committee meeting, February 7, 2017 - Deadline to submit Resolutions to SILGA February 24, 2017.

Enforcement of Provincial and Federal dock & buoy regulations:

M/S Directors Morgan/Demenok THAT:

WHEREAS local governments in the Province of BC have limited enforcement options, staff resources and cost effective legal tools to deal with the significant number of unlawfully placed docks and buoys on lakes and rivers;

AND WHEREAS the Province of BC is responsible for the management of Crown lands, including lakes and rivers, for the benefit of the public, and is responsible for the enforcement of provincial regulations pertaining to the placement of structures such as docks on lakes;

AND WHEREAS the Government of Canada, through the Department of Transport Canada and the federal Navigable Waters Protection Act and Canada Shipping Act, is responsible for the regulation and enforcement of mooring buoys on lakes;

THEREFORE BE IT RESOLVED that the Province of BC be requested to work with the Union of BC Municipalities (UBCM) to better address this multijurisdictional dock and buoy issue, by consulting with local governments to align areas of overlapping regulation (e.g. zoning and provincial dock permissions), and to increase provincial enforcement resources to deal with illegal docks on lakes;

AND FURTHER that the Province of BC and UBCM lobby the Government of Canada with regard to increasing Transport Canada's resources to more effectively regulate and remove buoys on lakes and rivers in BC that have been illegally placed, are unsafe, or are undocumented or of unknown ownership.

Discussion:

- Believes this is a 'feel good' motion because there are such limited/scarcely resources at the Provincial and Federal Government level;
- There is importance to sending the message to SILGA, through to UBCM, and to senior levels of government;
- The Manager, Development Services noted this resolution relates to the new regulations enacted by the Province. The request is not only for the Province or Federal Government to do more, but to give local government better tools to do more and to avoid the overlap of multi-jurisdictions as it

CARRIED

BUSINESS GENERAL.Cont'd

2017-0207
WHITE LAKE FIRE
DEPARTMENT –
APPOINTMENT OF
CHIEF

Report from D. Mooney, Manager, Operations Management, dated February 3, 2017.

M/S Directors Demenok/Cathcart THAT:
the Board appoint Bryan Griffin as Fire Chief of the White Lake Fire Department for a thirty five month term, commencing February 1, 2017 and expiring on December 31, 2019.m

CARRIED

2017-0208
BYLAW ENFORCEMENT
POLICY A-69

Motion carried by the Board at the November 17, 2016 regular Board meeting:

- *THAT: Policy A-69 “Bylaw Enforcement Policy” be deferred to the Electoral Area Directors’ Committee to provide opportunity for further discussion.*

Item discussed at February 7, 2017 Electoral Area Directors’ Committee meeting. Committee recommended approval of the policy.

M/S Directors Cathcart/Talbot THAT:
the Board endorse Policy A-69 “Bylaw Enforcement Policy” and approve its inclusion into the CSR Policy Manual.

CARRIED

2017-0209

M/S Directors Cathcart/Talbot THAT:
the Board rescind Policy P-16 “Bylaw Enforcement” and Procedure PR-7 “Bylaw Enforcement Procedure” from the CSR Policy and Procedure Manual.

CARRIED

BUSINESS BY AREA

2017-0210
GRANT-IN-AID
REQUESTS

Report from J. Pierce, Manager, Financial Services, dated February 6, 2017.

M/S Directors Demenok/Cathcart THAT:
the Board approve the following allocations from the 2017 electoral Grant-in-Aids:

Area A

Golden Rotary Club (golf tournament sponsorship) \$1,000

Area C

Sorrento Drop-In Society (office renovations) \$12,500

CARRIED

BUSINESS BY AREA,
Cont'd

2017-0211
MAGNA BAY WHARF
ROAD – CROWN LEASE
APPLICATION

Report from R. Nitchie, Team Leader, Community Services, dated February 2, 2017.

M/S Directors Flynn/Talbot THAT:
the Board empower the authorized signatories to acquire a Lease from the Province of BC for a ten to thirty year term over the .34 hectare, fractional Legal Subdivision 5, Section 13, Township 23, Range 10, W6M, KDYD, thereby extending the existing crown land tenure #3411648 for the purposes of lake access for community parks and recreation with boat launch.

CARRIED

ADMINISTRATION BYLAWS

2017-0212
CEDAR HEIGHTS
WATERWORKS
SERVICE AREA
AMENDMENT BYLAW
NO. 5746

Read a first, second and third time on January 19, 2017.

M/S Directors Parker/Flynn THAT:
Bylaw No. 5746, cited as “Cedar Heights Waterworks Service Area Amendment Bylaw No. 5746” be adopted this 16th day of February, 2017.

CARRIED

2017-0213
LIQUID WASTE
MANAGEMENT PLAN
BYLAW (LWMP)
AMENDMENT

Report from D. Mooney, Manager, Operations Management, dated February 3, 2017.

M/S Directors Demenok/Cathcart THAT:
Bylaw No. 5741, cited as “Area C Liquid Waste Management Plan Implementation Service Amendment Bylaw No. 5741”, be read a first, second and third time this 16th day of February, 2017.

Discussion:

- Staff provided background related to the LWMP and the interest in providing sewer service to certain areas within Area C;
- Area C Director expressed supports for all three bylaws presented and in the development of a Liquid Waste Management Plan treatment program which would enable the CSRD to be ready when senior government grants becomes available;
- Area F Director is supportive and would like to see something similar for the Scotch Creek area.

CARRIED

2017-0214
SORRENTO/BLIND
BAY/REEDMAN POINT
COMMUNITY SEWER
SERVICE
ESTABLISHMENT
BYLAW

Report from D. Mooney, Manager, Operations Management, dated February 3, 2017.

M/S Directors Demenok/Cathcart THAT:
Bylaw No. 5742, cited as “Sorrento/Blind Bay/Reedman Point Community Sewer Service Area Bylaw No. 5742”, be read a first, second and third time this 16th day of February, 2017.

CARRIED

ADMINISTRATION
BYLAWS, Cont'd

2017-0215
LIQUID WASTE
MANAGEMENT PLAN
LOAN AUTHORIZATION
BYLAW

Report from D. Mooney, Manager, Operations Management, dated February 3, 2017.

M/S Directors Demenok/Cathcart THAT:
Bylaw No. 5743, cited as "Sorrento/Blind Bay/Reedman Point Community Sewer Service Loan Authorization Bylaw No. 5743", be read a first, second and third time this 16th day of February, 2017.

CARRIED

DELEGATIONS

AGRICULTURAL LAND
COMMISSION

Kim Grout, Chief Executive Officer, Agricultural Land Commission, attended the meeting at the invitation arising from the September 22, 2016 Electoral Area Directors' Committee meeting.

Ms. Grout provided an overview and details of the Powerpoint presentation included on the Board agenda. The presentation covered the mandate of the ALC, a description of Section 6 of the Act, the zones and regions within BC, the ALC governance model, the ALC Chair oversight of the application process, and the considerations of Commissions related to Section 4.3 of the Act which states that the reasons for decisions on applications must be in writing for Zone 2 considering (a) the purposes set out in Section 6; (b) economic, cultural and social values; (c) regional and community planning objectives; (d) other prescribed considerations.

The Chief Executive Officer mentioned the many operational changes that have occurred at the ALC as of April 1, 2016 including a mechanism to make it easier to manage complaints; staffing changes include three (3) new Compliance and Enforcement Officers with one (1) Officer being transferred to the Okanagan to provide better response in what is considered a high volume area. Within the presentation, it was noted that only 5% of lands in BC are in the Agricultural Land Reserve (ALR), yet only 1.1% of that is considered prime agricultural lands. The CSRD area is both Zone 1 and Zone 2 of the ALR. Details of the Agri-tourism regulations were explained.

Ms. Grout responded to various comments and questions of the Board, including how much weight the Commission gives to the CSRD Board's resolutions on ALR applications; the local government portion of the application fee, the need to evolve rules for smaller farm operations especially as it pertains to agri-tourism industry and food sustainability.

The Chair thanked the Chief Executive Officer, Agricultural Land Commission, for attending today.

ALR APPLICATIONS

2017-0216
 AGRICULTURAL LAND
 COMMISSION
 APPLICATION
 SECTION 21(2)
 SUBDIVISION WITHIN
 THE ALR
 APPLICANT:
 HILDEBRAND
 CIVIC ADDRESS: 2358
 PYOTT ROAD, DEEP
 CREEK

Report from C. Benner, Development Services Assistant, dated January 30, 2017.

The agent was in attendance.

M/S Directors Talbot/Morgan THAT:
 Application No. LC2528D, Section 21(2) Subdivision within the ALR, for the North ½ of the Northwest ¼ of Section 17, Township 18, Range 9, W6M, KDYD, be forwarded to the Provincial Agricultural Land Commission recommending approval on this 16th day of February, 2017.

Discussion:

- Staff pointed out the Board's option of adding a comment to the ALC recommending the siting of any new non-agricultural buildings on the remainder to be located outside of ALR lands;
- Area Director supported the staff suggestion
- The agent in attendance advised that he did not think the applicant would have a concern with the siting location.

AMENDMENT

M/S Directors Talbot/Morgan THAT:
 the above motion be amended to include a recommendation that the ALC limit the siting of any new non-agricultural buildings on the remainder to be located outside of those lands within the ALR.

VOTE ON AMENDMENT - CARRIED

VOTE ON MOTION AS AMENDED - CARRIED

2017-0217

M/S Directors Eliason/McKee THAT:
 pursuant to Sections 90(1)(a)(c) and (e):

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;
- (c) labour relations or other employee relations;
- (e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the regional district;

of the Community Charter, the Board move In Camera.

CARRIED

The meeting recessed briefly for a Board Photograph.

The regular Board meeting re-convened at this time.

DEVELOPMENT SERVICES

BUSINESS GENERAL

None.

DIRECTOR’S REPORTS COMMUNITY EVENTS

Directors reported on activities and events taking place within their respective municipalities and electoral areas.

ELECTORAL AREA DIRECTORS

BUSINESS BY AREA

None.

PLANNING BYLAWS

None.

**RELEASE OF
IN-CAMERA
RESOLUTION**

The following resolutions were authorized for release from the Closed (In Camera) meeting of February 16, 2017:

APPOINTMENT(S):

Area A Local Advisory Committee:

THAT: the Board appoint the following individuals to the Area A Local Advisory Committee for a two year term effective February 16, 2017 and ending on December 31, 2018:

- Kathy Simpson;
- Derek Smith;
- David Perez;
- Ian Rowe;
- Craig Chapman;
- Doug Whiting;
- Lynda Conway;
- Diana Taufer;
- Blair Hudson;

AND THAT: the resolution be authorized for release from the February 16, 2017 In Camera (Closed) meeting.

Area D Advisory Planning Commission:

THAT: the Board accept the resignation of Bob Jones from the Electoral Area D Advisory Planning Commission (APC);

AND FURTHER THAT: the resolution be authorized for release from the Closed (In Camera) meeting.

THAT: the Board appoint Kevin De Vos to the Electoral Area D Advisory Planning Commission as a voting member, term beginning on February 16, 2017 and ending on May 16, 2019;

AND FURTHER THAT: the resolution be authorized for release from the Closed (In Camera) meeting.

Parks Advisory Committee(s):

THAT: in accordance with the provisions of the Community Parks and Recreation Advisory Committee Bylaw No. 5706, the following individuals be appointed to serve on the respective Parks Advisory Committee(s) for a three year term effective January 1, 2017 and expiring December 31, 2019:

Area A: Darlene Whiting

Area C: Jack McNally, David Barton, Heather O'Brien, Carmen Massey

Area D: Kevin de Vos, Jamie Felhauer, Jan Crerar

Area E: Christopher Stone

Area F: Tom Lucas, Lynne Garlock, Dianne Young;

AND FURTHER THAT: the resolution be authorized for release from the In Camera (Closed) meeting.

Shuswap Economic Development Committee:

THAT: the following individuals be appointed to the Shuswap Economic Development Committee for the term January 1, 2017 to December 31, 2018:

- Joy de Vos – Owner, Wabybrook Farms;
- Karen Brown – Manager, South Shuswap Chamber of Commerce;
- Rob Marshall – Community Futures Shuswap;

AND FURTHER THAT: the above resolution be authorized for release from the In Camera (Closed) meeting.

Shuswap Tourism Advisory Committee:

THAT: the following individuals be appointed to the Shuswap Tourism Advisory Committee for the term January 1, 2017 to December 31, 2018:

- Mark Lane – Owner, Dreamcycle Motorcycle Museum;
- Gord Bushell – General Manager, Eagle Valley Snowmobile Club;
- Kaylee Wells – Enderby Chamber of Commerce;
- Neil Millar – Waterway Houseboats;
- Brenda Murray – Chase Chamber of Commerce;

AND FURTHER THAT: the above resolution be authorized for release from the In Camera (Closed) meeting.

ADJOURNMENT

2017-0218
ADJOURNMENT
AT 12:21 PM

M/S Directors Eliason/Rysz THAT:
the regular Board meeting of February 16, 2017 be adjourned.

CARRIED

CERTIFIED CORRECT:

CHAIR

CHIEF ADMINISTRATIVE OFFICER