

COLUMBIA SHUSWAP REGIONAL DISTRICT

AREA F PARKS AND RECREATION ADVISORY COMMITTEE MEETING

Minutes of the meeting held Monday, June 12, 2017
at the Scotch Creek/Lee Creek Fire Hall, Scotch Creek

Note: The following minutes are subject to correction and are draft until
adopted by the Parks Advisory Committee at the next meeting.

PRESENT

Diane Young
Kathryn Rowbotham
Al Nunn

Lynne Garlock
Jodi Bentley

Staff

Larry Morgan
Ryan Nitchie
Jennifer Graham

Director, Electoral Area F
Team Leader, Community Services
Administrative Assistant, Operations Management

Delegation

Larissa Lutjen
Jennifer Spooner
Kris Jensen

The meeting commenced at 11:00 AM

CALL TO ORDER

The Chair called the meeting to order at 11:00 AM

Round table introductions occurred of the Committee members and CSRD Staff.

ELECTION OF CHAIR AND VICE CHAIR

Nominations for the position of Chair were called.

Al Nunn nominated Kathryn Rowbotham
Nomination was accepted - acclamation

CARRIED

Nomination for the position of Vice Chair were called.

Kathryn Rowbotham nominated Lynne Garlock
Nomination was accepted - acclamation

CARRIED

ADOPTION OF AGENDA/MINUTES

Al Nunn/Lynn Garlock THAT:
the agenda for the June 12, 2017 meeting be approved.

CARRIED

Al Nunn/Lynn Garlock THAT:
the minutes of the meeting dated October 19, 2016 be adopted.

CARRIED

**DELEGATION
PRESENTATION/
DISCUSSION**

A presentation was made to the Committee on behalf of the North Shuswap Slo-Pitch and Minor Baseball leagues. Concerns and suggestions were expressed regarding Rose Clifford Park.

Another presentation was made to the Committee regarding park to park trails.

The Committee thanked both delegations for their presentations.

**2016 MAINTENANCE
UPDATES**

The Team Leader discussed the plans for expanded parking at the Ross Creek Community Park. Letters have been sent to neighbouring property owners advising of the expansion plan and requesting owners contact the CSRD with any concerns related to the plan.

Parks and Recreation Operator provided an update the Committee on the 2016 maintenance projects. The major issue for 2016 was the need to replace of all swim buoys in Area F to a thicker grade chain/anchor for better longevity. Catchup maintenance was performed in all parks with further maintenance expected. The Team Leader updated the Committee in regards to the planned upgrades happening at Rose Clifford Park including the construction of a looped walking path, planting of 14 new trees and some perennial plants.

**2017 CAPITAL PLANNING
UPDATE**

The Team Leader updated the Committee on the capital projects planned for 2017:

- Parking plan developed for Ross Creek Community Park that includes parking for 8 to 14 stalls. Letters sent to three residents advising of restructure. Installing fence, moving vault toilet to higher ground purchased concrete pads and picnic tables.
- Work done on Farrell's Field trails – trail construction and fencing. Removing concrete barriers. Kiosk to be installed.
- Improvements to Rose Clifford Park
- Seymour Arm – application for grant to do engineering \$10,000 Study \$15,000 for community boat launch
- Parallel Trail – Adams River Road
- \$50,000 has been budgeted for the planning and construction a new utility/storage building at Rose Clifford Park, with the installation of a new flush toilet washroom. Designs for a rose garden will be implemented in 2017. This figure is only a place holder until more accurate estimates can be acquired.
- Staff is looking at the Adams River Bridge to Cottonwoods Resort Bike Path as a potential project for 2017. The project is identified in the Greenways Trail plan but updated cost estimates are required. Staff will investigate any possible BikeBC grant opportunity and will work with Gentech Engineering as well as the Shuswap Trail Alliance for design and construction of the project once more information is acquired.
- The Shuswap Trail Alliance will install signage and perform trail maintenance on the Farrell's Field trails in Celista.
- Minor maintenance is planned for Don Fink Community Park in Seymour Arm with the installation of a new rail fence.

NEXT MEETING

The next meeting will be held in the fall of 2017 and may include park tours.

The meeting was adjourned at 11:50 AM.