



COLUMBIA SHUSWAP REGIONAL DISTRICT

PO Box 978, 555 Harbourfront Drive NE, Salmon Arm, BC V1E 4P1
T: 250.832.8194 | F: 250.832.3375 | TF: 1.888.248.2773 | www.csr.d.bc.ca

AGENDA

ELECTORAL AREA DIRECTORS' COMMITTEE MEETING

DATE:	Tuesday, February 7, 2017
TIME:	9:30 AM
PLACE:	CSR D Board Room 555 Harbourfront Drive NE, Salmon Arm, BC

DELEGATION

10:00 AM **RCMP in attendance to share the RCMP's role in enforcing a Noise Bylaw. Related to Item 3.2.**

- Sgt. Gary Heebner, Chase Detachment Commander, in attendance.
- Sgt. Kurt Grabinsky, Revelstoke RCMP Detachment Commander, in attendance.
- S/Sgt. Scott West, NCO i/c Salmon Arm Detachment in attendance.
- Sgt. Murray McNeil, Sicamous RCMP Detachment Commander, in attendance.

CALL TO ORDER

1. ADOPTION OF AGENDA

1.1 ELECTION OF CHAIR

1.2 ELECTION OF VICE CHAIR

2. ADOPTION OF MINUTES/MATTERS ARISING

2.1 Minutes Electoral Area Directors' Committee Meeting

[View Attachment](#)

Motion **THAT:** the minutes of the December 2, 2016 Electoral Area Directors' Committee Meeting be adopted as circulated.

ELECTORAL AREAS

A GOLDEN-COLUMBIA
B REVELSTOKE-COLUMBIA

C SOUTH SHUSWAP
D FALKLAND-SALMON VALLEY

E SICAMOUS-MALAKWA
F NORTH SHUSWAP-SEYMOUR ARM

MUNICIPALITIES

GOLDEN
REVELSTOKE

SALMON ARM
SICAMOUS

COLUMBIA SHUSWAP REGIONAL DISTRICT

ELECTORAL AREA DIRECTORS' COMMITTEE MEETING AGENDA

3. REPORTS BY STAFF

3.1 **Bylaw Enforcement Policy A-69**

[View Report](#)

- Report from G. Christie, Manager, Development Services, dated October 25, 2016.
- Referred to Electoral Area Directors' Committee from November 17, 2016 regular Board meeting.
- Due to a significant increase in bylaw enforcement complaints of all types, and additional bylaws being adopted by the Board, which require enforcement (e.g. Official Community Plans and Zoning Bylaws), a review was undertaken of the CSRD's existing Bylaw Enforcement Policy and Bylaw Enforcement Procedure. Both the policy and the procedure required significant changes to more effectively focus limited staff resources and budget towards priority areas of concern, namely serious complaints primarily related to health, safety, and the environment. For clarity and to avoid duplication, Bylaw Enforcement Policy A-69 details the roles and responsibilities of staff and contains all necessary procedures for setting priorities and processing complaints. It is expected that these changes will result in:
 - o greater staff efficiency by establishing priorities to better deal with serious complaints;
 - o reduction in frivolous complaints;
 - o providing the public with clearer expectations of the bylaw enforcement and complaints process; and,
 - o redirection of complaints which do not fall within the responsibility or authority of the CSRD.

Staff
Recommendation
#1

THAT: the Board endorse Policy A-69 "Bylaw Enforcement Policy" and approve its inclusion into the CSRD Policy Manual.

Staff
Recommendation
#2

THAT: the Board rescind Policy P-16 "Bylaw Enforcement" and Procedure PR-7 "Bylaw Enforcement Procedure" from the CSRD Policy and Procedure Manual.

3.2 **Consideration of Good Neighbour Bylaw for the regulation of noise and property maintenance within Electoral Areas A, B, C, E and F**

[View Report](#)

[View Responses](#)

- Brought forward from September 22, 2016 EAD meeting (deferred until after the Bylaw Enforcement Policy brought forward. See item 3.1).
- Feasibility study to help determine the effectiveness of a noise bylaw across the province has now been conducted and responses have been compiled for easy reference.
- RCMP in attendance for dialogue and consultation as to the RCMP's role in enforcing a Noise Bylaw.

Staff
Recommendation

THAT: the Board adopt a resolution to forego consideration of "Columbia Shuswap Regional District Good Neighbour Bylaw No. 5703" at this time, the 16th day of February, 2017, due to insufficient bylaw enforcement resources and the inherent difficulty to enforce such a bylaw in a rural environment.

COLUMBIA SHUSWAP REGIONAL DISTRICT

ELECTORAL AREA DIRECTORS' COMMITTEE MEETING AGENDA

3. REPORTS BY STAFF (cont'd)

3.3 Head Lease / License of Occupation

[View Report](#)

- Report from G. Christie, Manager, Development Services, dated January 26, 2017.

Staff Recommendation

THAT: the Electoral Area Directors receive this report for information;

AND THAT: the CSRD not pursue a head lease agreement with the Province at this time.

4. REPORTS BY ELECTORAL AREA DIRECTORS

4.1 Changes to the Provincial Private Moorage Program

- Requested by Director Morgan.
- Related to item 3.3.

4.2 Medical Marijuana Dispensaries

- Requested by Director Martin.
- How to respond to queries (other than to say we are waiting on senior levels of government)?
- Development Services department to answer questions from the Committee.

4.3 Implementation of the Shuswap Agricultural Plan

- Requested by Director Demenok.
- How we can best approach implementing the approved Shuswap Ag Strategy when no funds or resources have been earmarked for that in the draft budget, and staff is at capacity.
- Where does this item sit on the priorities list for the directors?
- What is the longer term implementation plan?

ADJOURNMENT