

# COLUMBIA SHUSWAP REGIONAL DISTRICT

## AREA E PARKS AND RECREATION ADVISORY COMMITTEE MEETING

Minutes of the meeting held Wednesday, October 12, 2016  
at the Sicamous & District Recreation Centre

Note: The following minutes are subject to correction when endorsed  
by the Parks Advisory Committee at the next Regular meeting

**PRESENT:** Robert Bickford \*\*      Constance Ladell  
John Coulson                      Lori Schneider-Wood  
Chris Stone

### **Staff**

Rhona Martin \*                      Electoral Area E Director  
Ryan Nitchie                          Community Services, Team Leader  
Gwen Norman                          Clerical Assistant, Operations Management

### **Guest**

Veda Roberge                          Shuswap Trail Alliance, Project Coordinator

The meeting commenced at 7:15 PM

\* Arrived at the meeting 7:13PM

\*\* Arrived at the meeting 8:00PM

**CALL TO ORDER**      The Vice Chair welcomed everyone and called to meeting to order at 7:15 PM.

**ADOPTION OF  
AGENDA /  
MINUTES**              C. Stone/ C. Ladell THAT:  
the Agenda be approved as presented.

CARRIED

L. Schneider-Wood/C. Stone THAT:  
the minutes for the May 26, 2016 meeting be adopted.

CARRIED

**GENERAL  
BUSINESS**              The Community Services Team Leader welcomed the Committee members to the meeting.

**2016 CAPITAL  
PROJECTS  
UPDATE**              The Community Services Team Leader presented an update of the 2016 capital projects to the Committee:

### **North Fork Wild**

An updated progress report was given to the Committee members by Shuswap Trail Alliance Project Coordinator. Phase II is complete with the installation of boardwalks and staircases throughout the trails with little disturbance to the natural habitat of the park. Directional markers will be installed along the pathways. A structural engineering review will take place in 2017 to assess the structure of the residence. Focal points (pause points) have been established at the best impact locations throughout the park. The Committee was reminded of the October 15 grand opening of the park followed by a ribbon cutting ceremony with a special dedication to Peter Jennings. A memorial tribute

acknowledging his contributions to the community will take place after the grand opening event hosted by the Eagle Valley Community Support Society.

Staff will develop a maintenance plan to ensure the North Fork Wild is well maintained for public use (garbage collection and maintenance of vault toilets etc.)

### **Windsor Road Boat Launch**

An inspection was completed at boat launch with good response. Parking in the area is still an issue.

### **Malakwa Community Park**

Clearing and grading at the park site is now complete. Staff is sourcing out the costs for playground equipment for installation in the spring of 2017. The Shuswap Trail Alliance is working on a plan for the development of a walking trail and bike trail.

### **ELECTION OF CHAIR AND VICE CHAIR**

Nominations for the position of Chair for 2017 were called.

John Coulson nominated Robert Bickford  
Nomination was accepted - acclamation

CARRIED

Nomination for the position of Vice Chair for 2017:

Robert Bickford nominated John Coulson  
Nomination was accepted - acclamation

CARRIED

### **NEW PARK BUSINESS**

#### **Swanson Road Community Park**

The Community Services Team Leader presented an update on the Swanson Road Community Park improvements. Staff will attempt to complete the preliminary site preparation in 2016, which includes dismantling the existing wood rail fence. Lake Mara Resort has indicated that they will remove the encroaching playground equipment in October or November 2016. MOTI will need to approve construction plan and CSRD staff will present the plan to the Lake Mara Resort strata council for review and input. Construction at the park will commence in 2017 with the installation of new playground equipment, a vault toilet, picnic tables, benches and improved landscaping. Clear delineation of park boundaries will be established using signage and/or landscaping to easily indicate where the public and private properties are. Rail fencing will be used to delineate parking areas and gates for emergency access will be designated in the plan.

### **NEXT MEETING**

The next meeting will be determined after the CSRD Board approves the 2017 Financial Plan at the March 2017 Board meeting. Most likely the next Committee meeting will be in early April 2017.

The meeting was adjourned at 9:00 PM.